

# Town of Embden



## Minutes of the Board of Selectpersons

December 18, 2017

19:00 PM Meeting held at the Embden Town Office

**Board Members In attendance:** Scott LeHay, Wayne McLaughlin, & Charles Taylor  
**Other Officials Present:** Terriann Lamontagne, Leo Mayo, & Michael Witham  
**Members of the Public Present:** Amanda & Eric Morrill  
**Minutes Taken By:** Bonnie Baker

1. Charles Taylor called the meeting to order at 19:02.
2. **Pledge of Allegiance**
3. **Consent Agenda:**
  - 3.1. BOS reviewed & approved minuted from 11/20/17 and 12/4/17 as written. (3-0)
  - 3.2. Approved Warrant #2017-024 in the amount of \$174,391.14 (3-0).
4. **Appointments & Resignations:** None.
5. **Department Officials Reports:**
  - 5.1. **E-911** – No Report.
  - 5.2. **Winter Roads Contractor** –
    - 5.2.1.E. Morrill said he did not have much to report.
    - 5.2.2.He stated the BOS were aware of the issue he had been having. C. Taylor explained there had been some difficulties on Kilowatt Drive. L. Mayo asked why the Town was plowing Kilowatt Drive. C. Taylor replied, “Because it’s in the contract.” M. Witham pointed out that the town did not pave or sweep it because it was not a town road. E. Morrill asked, “Don’t we have an article that [the Selectmen] could close that road to winter maintenance?” C. Taylor said yes. Discussion continued. M. Witham asked, “Are you going to close Kilowatt?” C. Taylor replied no.
    - 5.2.3.E. Morrill asked about the ridge of dirt on the East Shore Road. M. Witham promised to work on that this week.
    - 5.2.4.E. Morrill said he had taken care of the trees he mentioned at the last BOS meeting.
  - 5.3. **Animal Control** – No report.
  - 5.4. **Board of Assessors** –
    - 5.4.1.T. Lamontagne said she had heard the BOS wanted to know why they had moved their meeting days to Tuesdays. C. Taylor stated, “It’s not a why, but it is a busy place. People are complaining that it is mayhem. It’s just too crowded.” T. Lamontagne explained, “We moved to Tuesdays because it is fairer to the town to have all three Assessors here and available, and when [we met on] Wednesdays we had an Assessor who had to leave early all the time. Also, we are a good resource for [the Code Enforcement Officer].” She added that they used to meet Tuesdays, Wednesdays, and one Thursday night a month.
    - 5.4.2.She announced they should be getting the GIS software shortly. She added that all departments would be able to utilize this software.
    - 5.4.3.She suggested purchasing a terminal for the lobby, not necessarily for TRIO, but for the GIS mapping.
    - 5.4.4.She said there were, “a few more days until the deadline to apply for an abatement”.
    - 5.4.5.She emphasized that D. Barron had really “stepped up to the plate.” She added that he would make a good assessor.
    - 5.4.6.She said the board would be starting with personal property, using whatever declarations had come in. She stressed that it was a State law that the Town needs to do it. She stated the only one that might give them an issue was Ruth, but it would take some of the burden off of the typical taxpayers.
  - 5.5. **Planning Board** – No report.
  - 5.6. **Local Plumbing Inspector** –
    - 5.6.1.L. Mayo said everything had quieted down now.
  - 5.7. **Board of Appeals** – No report.
  - 5.8. **Code Enforcement Officer** – No Report.
  - 5.9. **Health Officer** –
    - 5.9.1.L. Mayo said the flu was going around.

**5.10. Road Commissioner –**

- 5.10.1. BOS reviewed documentation from the Road Commissioner re: storm damage. B. Baker suggested putting a page in the Town Report with some of the pictures from the storm. C. Taylor replied, “That’s all you. You have autonomy in putting that book together.”
- 5.10.2. T. Lamontagne asked about the Slipp Road Bridge. M. Witham explained that the wing of the plow trucks cannot plow the bridge, it had to be up due to the narrowness, so eventually it would require more maintenance. He said he would be picking up reflectors for the ends of the bridge.
- 5.10.3. M. Witham asked about the turn-around on the Perkins Road. E. Morrill said he needed to know where to use. He asked if they could figure out where the end of the town part of the road was. C. Taylor answered, 0.7 miles.

**5.11. R.S.U. #74 –No Report.**

**5.12. Recreational Department – No report.**

**5.13. Town Clerk/Treasurer –**

- 5.13.1. B. Baker submitted the following reports:
  - Check Reconciliation Report
  - Treasurer’s Report
  - Expense Report
  - TRIO Expense Report
- 5.13.2. C. Taylor asked when the deadline was for submissions for the Town Report. B. Baker replied, January 5<sup>th</sup>.
- 5.13.3. B. Baker asked the BOS to consider moving the BOS meetings to Wednesdays, and possibly changing the office late night to Wednesdays (currently it is Thursdays) as of 3/1/18. She stated that if they were to make a change it would be a good time to do it because it could be published in the Town Report. C. Taylor replied they would think about it and revisit at the next meeting.

**5.14. Registrar of Voters:**

- 5.14.1. B. Baker said she had nothing to report.

**5.15. Tax Collector – No report.**

**5.16. Community Center –**

- 5.16.1. W. McLaughlin said there was not much going on.
- 5.16.2. W. McLaughlin asked if they had heard from Wally (Sugarloaf Security). C. Taylor asked if there had been any more issues. He promised to follow up with him.
- 5.16.3. Discussion ensued with E. Morrill about plowing snow in front of the trash shed. W. McLaughlin stated, “We can get the guy who shovels to shovel it out each time.” C. Taylor agreed that would be easier.
- 5.16.4. C. Taylor reminded W. McLaughlin that the deficiencies from the MMA report needed to be addressed by EOY. W. McLaughlin replied he was too busy and would get to them when he was done with what he had to do at his home.

**5.17. Emergency Management Directors – No Report.**

**6. Board of Selectpersons Concerns: None**

**7. Unfinished Business:**

**8. New Business – None**

**9. Correspondence: BOS reviewed correspondence.**

**10. Community Relations, Announcements, and Open Public Forum:**

**10.1. Open Public Forum: None**

**11. Executive Session (Non-Public) (ME §405): None Needed**

**12. Next Meeting Announcement & Adjournment**

- 12.1. Next Regular Selectperson’s Meeting – Monday, January 15, 2018.
- 12.2. Budget Meeting to be held December 19, 2017.
- 12.3. No BOS meeting on January 1, 2018. BOS will meet to sign the warrant on December 29, 2017 at 17:30.
- 12.4. Motion made by W. McLaughlin (2<sup>nd</sup> – C. Taylor) to adjourn. (3-0) Adjourned 20:13

*Minutes submitted by:  
Bonnie A. Baker, Town Clerk*