

Town of Embden



Minutes of the Board of Selectpersons

December 4, 2017

19:00 PM Meeting held at the Embden Town Office

Board Members In attendance: Scott LeHay, Wayne McLaughlin, & Charles Taylor
Other Officials Present: Leo Mayo
Members of the Public Present: Amanda & Eric Morrill
Minutes Taken By: Bonnie Baker

1. Charles Taylor called the meeting to order at 19:02.
2. **Pledge of Allegiance**
3. **Consent Agenda.**
 - 3.1. Tabled.
 - 3.2. Approved Warrant #2017-023 in the amount of \$64,691.22 (3-0).
4. **Appointments & Resignations:** None.
5. **Department Officials Reports.**
 - 5.1. E-911 –No Report.
 - 5.2. **Winter Roads Contractor –**
 - 5.2.1. C. Taylor stated failed attempts to reach Downs & Kiger had led to a letter being drafted regarding roadway obstructions impeding winter maintenance.
 - 5.2.2. E. Morrill asked whether the Town was considering installing guardrails on the East Shore Road due to a 25+ foot drop and an absence of trees.
 - 5.2.3. He said he would appreciate if M. Witham removed the 4 foot mound of dirt left just off the pavement on the East Shore Road, as he felt it might be an issue when plowing. He said he had tried unsuccessfully to reach M. Witham.
 - 5.2.4. He added there were still a few more trees that needed to be taken care of from the storm. C. Taylor promised to have the Road Commissioner contact him directly.
 - 5.2.5. C. Taylor asked about the turn around on the Perkins Road.
 - 5.3. **Animal Control –**
 - 5.3.1. BOS reviewed written reports for 2017.
 - 5.4. **Board of Assessors –** No report.
 - 5.5. **Planning Board –**
 - 5.5.1. L. Mayo said the PB had discussed the proposed ‘Minimum Standards Ordinance for Buildings, Structures, & Areas.’ He submitted the proposed changes to the BOS. C. Taylor asked that A. Bridges forward the document to the town attorney and MMA for review. L. Mayo suggested adopting it as a town-wide ordinance instead of SLZ.
 - 5.5.2. L. Mayo advised that there was a driveway entrance on the ESRd that both the PB and the CEO had told the people building they did not feel the approach was very good, but the Road Commissioner had approved it.
 - 5.6. **Local Plumbing Inspector –**
 - 5.6.1. L. Mayo said he had nothing to report.
 - 5.7. **Board of Appeals –**
 - 5.7.1. BOS reviewed letter from AB.
 - 5.8. **Code Enforcement Officer –** No Report.
 - 5.9. **Health Officer –**
 - 5.9.1. L. Mayo said he had nothing to report.

5.10. Road Commissioner – No Report.

5.11. R.S.U. #74 –No Report.

5.12. Recreational Department – No report.

5.13. Town Clerk/Treasurer –

5.13.1. B. Baker said she would post the budget meeting this week and get budget worksheets to each department.

5.13.2. She stated she had mailed twelve 30-Day Notices, with a foreclosure date of December 13th.

5.14. Registrar of Voters.

5.14.1. B. Baker said she had nothing to report.

5.15. Tax Collector – No report.

5.16. Community Center –

5.16.1. W. McLaughlin said there was not much going on this month except Country Sunday.

5.16.2. W. McLaughlin stated George had told him if the Town was interested in doing anything it needed to be done right off. C. Taylor replied that they needed to get approval first.

5.16.3. W. McLaughlin stated, " I wasn't too happy. At the last Selectman's Meeting I was handed keys from the cleaning lady. One of the keys was a copy of the key to the front door and the keys are not supposed to be duplicated, so I don't know where she got it from."

5.16.4. C. Taylor asked if the group had addressed the list of issues from MMA. W. McLaughlin said he hadn't had a chance yet.

5.16.5. B. Baker said she received an email from the gentleman installing the new security cameras at the ECCtr and the camera that was ordered did not work.

5.16.6. S. LeHay asked if the group had a meeting. W. McLaughlin replied not since November.

5.16.7. C. Taylor asked if they had a job description for the RFP for cleaning the building. W. McLaughlin asked, "Do we really need a contract?" C. Taylor replied yes so that it could be put out to bid. W. McLaughlin argued, "Why do we have to put it out to bid? Why can't we just hire someone? C. Taylor stated that was fine if the group was willing to pay them but if they wanted the town to pay them then there needed to be a contract or some kind of written description of what is expected. S. LeHay stressed that there needed to be documentation. W. McLaughlin replied, "I don't agree with it but we will take care of it."

5.17. Emergency Management Directors – No Report.

6. Board of Selectpersons Concerns:

6.1. C. Taylor stated, "This office is a pretty busy place on Tuesdays. Maybe we should talk to [S. Hathaway] about moving to a different day?" He added that he had received a few customer complaints about how hectic it is.

6.2. W. McLaughlin reported that the light out front by the road was messed up.

7. Unfinished Business.

7.1. Slipp Road Bridge.

7.1.1. C. Taylor said the Slipp Road Bridge had been completed and was on this warrant. S. LeHay said he felt it looked very good, the only issue he saw was it needed reflectors on each end.

8. New Business – None

9. Correspondence. BOS reviewed correspondence.

10. Community Relations, Announcements, and Open Public Forum.

10.1. Open Public Forum: None.

11. Executive Session (Non-Public) (ME §405): None Needed

12. Next Meeting Announcement & Adjournment

12.1. Next Regular Selectperson's Meeting – Monday, December 18, 2017.

12.2. No BOS meeting on January 1, 2018. BOS will meet to sign the warrant on December 29, 2017 at 17:30.

12.3. Motion made by W. McLaughlin (2nd – S. LeHay) to adjourn. (3-0) Adjourned 20:02

*Minutes submitted by:
Bonnie A. Baker, Town Clerk*