

# Town of Embden



## Minutes of the Board of Selectpersons

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October 17, 2016

### 19:00 PM Meeting held at the Embden Town Office

**Board Members In attendance:** Scott LeHay, Elizabeth Pratt, & Charles Taylor

**Board Members Absent:** None

**Other Officials Present:** Ruth Blake, Robert Dunphy (late), Terriann Lamontagne, and Leo Mayo

**Members of the Public Present:** Timothy & Torry Wahler

**Secretary:** Bonnie Baker

1. Charles Taylor called the meeting to order at 19:04.
2. **Consent Agenda.**
  - 2.1. Approved the minutes of the Board of Selectpersons dated October 3, 2016 as written (2-0).
  - 2.2. Reviewed Warrant #2016-020 totaling \$787,821.33. (3-0).
3. **Appointments & Resignations:** None.
4. **Department Officials Reports.**
  - 4.1. **E-911** –No Report
  - 4.2. **Winter Roads Contractor** –
    - 4.2.1. B. Baker stated that she received a call Thursday afternoon from Ron at Nitram stating the following:
      - He mailed the Town a copy of this year's bond.
      - The Town already has a copy of the insurance.
      - There is some sand already in the sand shed left over from last winter.
      - Nitram would be having salt delivered in the next 24 hours.
      - They would be hauling sand this Saturday and next Saturday, and would be done by 10/22.
      - They have a contractor from Oakland coming to fix the guardrail the next time they are in the area.
  - 4.3. **Animal Control** – No report.
  - 4.4. **Board of Assessors** –
    - 4.4.1. T. Lamontagne said she had nothing to report.
    - 4.4.2. She added, "The Assessors haven't been a 'board board' with three members for a while. And we won't be a 'board board' this week either" She explained they would be short an assessor this week as well.
  - 4.5. **Planning Board** –
    - 4.5.1. L. Mayo reported that they had one member who was not attending meetings.

- 4.5.2. He requested new land use planning books (approx. 12) at the end of the year.
- 4.5.3. He stated the PB would have a decision on a possible 2-unit parcel this Thursday night.
- 4.5.4. C. Taylor asked about the Quinn Subdivision. L. Mayo said he expected them to come back in November. He said he would like to run it through the town's legal counsel.
- 4.5.5. He advised that the PB meeting for October had been pushed back to this Thursday (10/20).

**4.6. Local Plumbing Inspector –**

- 4.6.1. L. Mayo said there was not much going on, and no malfunctions that he knew of.

**4.7. Board of Appeals – No Report.**

**4.8. Code Enforcement Officer –**

- 4.8.1. C. Taylor asked whether there was anything new to report. T. Lamontagne replied, "If there is anything new, [R. Dunphy] will tell you."
- 4.8.2. R. Dunphy said he had nothing to report.
- 4.8.3. He said there would be a subdivision revision coming in, to make changes to a cul de sac.
- 4.8.4. C. Taylor asked if R. Dunphy had checked out the violations. R. Dunphy replied he would do it tomorrow afternoon.
- 4.8.5. R. Dunphy stressed that people needed to report it to him if they had no water so he could report it to the State.

**4.9. Health Officer – No Report.**

**4.10. Road Commissioner – No Report.**

**4.11. R.S.U. #74 – No Report.**

- 4.11.1. Extensive discussion occurred regarding the agreement with Athens and the possible negative ramifications and connotations.

**4.12. Recreational Director – No report.**

- 4.12.1. C. Taylor stated they had retrieved the float from the East Shore and dragged the other float ashore.

**4.13. Town Clerk/Treasurer –**

- 4.13.1. B. Baker mentioned that Time Warner should have been shut off as of 10/1, however she had received a new bill for October into November. She promised to contact them this week.

**4.14. Registrar of Voters.**

- 4.14.1. B. Baker presented list of Election Workers. BOS approved and signed.

**4.15. Tax Collector –**

- 4.15.1. BOS reviewed written report.
- 4.15.2. R. Blake advised that she was getting to the bottom of her registration forms. She stated that next month the state would begin swapping municipalities to the new forms. She advised that the State recommended a printer, cost \$495, which feeds from the top. She added that this price included installation and training. She said the only problem would be that the numbers would be upside down. She stated, "I see mistakes happening like crazy!" E. Pratt made a motion (2<sup>nd</sup> – S. LeHay) to purchase the high performance desktop printer that the state had recommended. (3-0)
- 4.15.3. R. Blake explained that it had not been made clear, but the Town would need to purchase an interface for TRIO in order to do the online vehicle registrations. She advised the cost would be \$300 for the initial license and \$125 each year. She added that any reregistration could be processed online. C. Taylor asked about the agent fees. R. Blake replied that InforMe would retain the agent fees. S. LeHay asked, "Do you feel confident that you will be able to do this and keep up with it?" Extensive discussion continued.
- 4.15.4. R. Blake said she had decided to wait, and not authorize the online boat renewal right now.

- 4.15.5. She stated there were separate agreements which needed to be signed for each of the online items the town was trying to activate (vehicles, boats, and real estate taxes). She explained, "I thought the paperwork you signed was for all of them, but it turns out each one is separate."
- 4.15.6. She stressed that she was, "Only pursuing this because [the Selectmen] are pushing for it."
- 4.15.7. E. Pratt made a motion (2<sup>nd</sup> – C. Taylor) to approve the purchase of the TRIO interface for online vehicle registrations. (3-0) S. LeHay asked whether she planned to check with other towns using the service before pulling the trigger.
- 4.15.8. R. Blake said she did not plan to authorize the online real estate tax payment service until they developed an interface that would automatically import the payments into TRIO. She said it was too much work right now. Discussion continued.

**4.16. Community Center –**

- 4.16.1. E. Pratt said the Wildwood Band would perform on the 29<sup>th</sup>.
- 4.16.2. She announced the Spirit of America Award ceremony would be held Wednesday 18:00 at the Superior Court in Skowhegan.
- 4.16.3. She stated next month would be the free Turkey Supper.
- 4.16.4. She added a wedding had been held at the ECCTR last weekend.
- 4.16.5. C. Taylor asked if the new toilets had been installed yet. E. Pratt said the plumber would be coming.
- 4.16.6. B. Baker asked whether the showers were working now. E. Pratt replied not yet. She explained that townspeople who were without water had been told they could come to the ECCTR to shower, but the water wasn't working. S. LeHay offered to turn it back on.

**4.17. Emergency Management Directors –**

- 4.17.1. R. Dunphy said he had nothing to report.

**4.18. RSU Withdrawal Committee –**

- 4.18.1. Ti. Wahler stated they were waiting for the meeting next Thursday. He said the Committee had hoped to put a mailer out, but there was not enough time before the meeting. He asked whether it could be put up on the bulletin board at the ECCTR. E. Pratt told him to go do it when the Thrift Store was open Wednesday.

**4.19. Highway Department Exploratory Committee –**

- 4.19.1. S. LeHay said they probably would not meet again until January.

**5. Community Relations, Announcements, and Open Public Forum.**

**5.1. Open Public Forum:**

- 5.1.1. R. Blake asked why the fish hatchery was still being allowed to draw so much water from the lake where the water was so very low.

**6. New Business.** None.

**7. Unfinished Business.**

**7.1. Update on Slipp Road Bridge.**

- 7.1.1. C. Taylor stated he had tried to contact B. Miller but he got a message that the voicemail was full. R. Dunphy said he would call B. Miller and have him give the BOS a call.

- 7.1.2. C. Taylor advised he had also emailed the engineer to see if they had heard anything from the state yet.

**8. Correspondence.** BOS reviewed correspondence.

**9. Board of Selectpersons Concerns:**

- 9.1. E. Pratt asked whether all of the contractors had now submitted their Worker's Comp. Predetermination paperwork. S. LeHay said he had mentioned it to the cleaning contractor, but wasn't sure whether she had followed up yet.

10. **Executive Session (Non-Public) (ME §405):** None needed.

11. **Next Meeting Announcement & Adjournment**

11.1. Next Regular Selectperson's Meeting – Monday, November 7, 2016.

11.2. Public Hearing – Thursday, October 27, 2016.

11.3. Special Town Meeting (Secret Ballot Election) – Tuesday, November 8, 2016.

11.4. Motion to adjourn made by S. LeHay (2<sup>nd</sup> – C. Taylor). (2-0) Adjourned 19:44.

*Minutes submitted by:*

*Bonnie A. Baker, Town Clerk*