

Town of Embden



Minutes of the Board of Selectpersons

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July 18, 2016

19:00 PM Meeting held at the Embden Town Office

Board Members In attendance. Scott LeHay, Elizabeth Pratt, & Charles Taylor

Board Members Absent. None

Other Officials Present. Ruth Blake, Terriann Lamontagne, and Leo Mayo

Members of the Public Present. None

Secretary. Bonnie Baker

1. Charles Taylor called the meeting to order at 19:00.
2. **Consent Agenda.**
 - 2.1. Approved the minutes of the Board of Selectpersons dated July 6, 2016 as written (3-0).
 - 2.2. Reviewed Warrant #2016-014 totaling \$167,970.59. (3-0).
3. **Appointments & Resignations:** None.
4. **Department Officials Reports.**
 - 4.1. **E-911** –No Report.
 - 4.2. **Winter Roads Contractor** – No report.
 - 4.3. **Animal Control** – No report.
 - 4.4. **Board of Assessors** –
 - 4.4.1. T. Lamontgne reported the BOA had committed taxes with a mil rate of 12.89. She added that the overlay had been set at approximately \$12k in an attempt to keep taxes as low as possible.
 - 4.4.2. C. Taylor gave her documentation received from Brookfield to review.
 - 4.4.3. C. Taylor pointed out that the Town’s Quality Rating from the State of Maine had decreased from 20 to 14 this year. (Ten is considered a perfect score.) He told the Assessors good job.
 - 4.5. **Planning Board** –
 - 4.5.1. L. Mayo stated there would be a Public Hearing held for the Quinn subdivision on August 18th 18:00 at the ECctr.
 - 4.5.2. He suggested the CEO would need to keep an eye on the old VFW property.
 - 4.6. **Local Plumbing Inspector** –
 - 4.6.1. L. Mayo said that things were “going gracefully.”

4.7. Board of Appeals –

4.7.1. C. Taylor read letter from BOA.

4.8. Code Enforcement Officer – No Report..

4.9. Health Officer – No report.

4.10. Road Commissioner – No Report.

4.11. R.S.U. #74 – No Report.

4.12. Recreational Director – No Report.

4.13. Town Clerk/Treasurer –

4.13.1. B. Baker stated she had nothing to report.

4.14. Registrar of Voters.

4.14.1. B. Baker stated she had not heard back from the state regarding moving the voting.

4.14.2. She mentioned that she had a mandatory training to attend in September.

4.15. Tax Collector –

4.15.1. R. Blake said she had checked into allowing registrations online. She said there was an option to allow credit cards and/or electronic checks, and any fees would be passed on to the customer. C. Taylor agreed to review the necessary paperwork on Thursday.

4.15.2. C. Taylor stated they had received a written complaint, however R. Blake had already addressed it.

4.15.3. R. Blake presented B. Baker with boat and ATV stickers, and gave the BOS a list of the numbers.

4.16. Community Center –

4.16.1. E. Pratt said they had a great turnout for the Steak Tip dinner, and grossed over \$1,400. She explained they had more people than planned for but had enough food.

4.16.2. C. Taylor asked how the group was liking the cleanliness. E. Pratt said they were thinking that the kitchen did not necessarily need to be cleaned each week, but maybe the Thrift Store floor could be done instead.

4.16.3. C. Taylor said the ECctr needed a new vacuum cleaner. S. LeHay will order.

4.17. Emergency Management Directors – No Report.

4.18. RSU Withdrawal Committee .

4.18.1. E. Pratt explained why the group was recommending ceasing the pursuit of withdrawal.

4.19. Highway Department Exploratory Committee .

4.19.1. S. LeHay reported the group had not met. He said the next meeting would be Monday, July 25th.

4.19.2. BOS discussed the intended purpose of the committee. C. Taylor promised to review the April 4th recording.

5. Community Relations, Announcements, and Open Public Forum.

5.1. Open Public Forum: None.

6. New Business: None

7. Unfinished Business.

7.1. Cash Handling Policy.

7.1.1. C. Taylor read email from auditor regarding accepting credit card payments. Discussion ensued. S. LeHay made a motion (2nd – C. Taylor) to revert to the original policy of not accepting credit cards over the phone at this time. (2-0)

7.1.2. BOS voted to make changes to the policy as recommended by the auditor.

8. Correspondence: BOS reviewed correspondence.

9. Board of Selectpersons Concerns: None.

10. Executive Session (Non-Public) (ME §405),

10.1.C. Taylor made a motion (2nd – S. LeHay) to enter Executive Session pursuant to 1 MRSA §405-6(a) for a personnel matter. (3-0)

Entered Executive Session at 19:56

S. LeHay made a motion (2nd – C. Taylor) to come out of Executive Session. (No vote recorded)

Meeting resumed at [unknown time].

S. LeHay made a motion (2nd – C. Taylor) that no action be taken at this time. (3-0)

11. Next Meeting Announcement & Adjournment

11.1. Next Regular Selectperson's Meeting – Monday, August 1, 2016.

11.2. Motion to adjourn made by [unknown] (2nd – Unknown). (3-0) Adjourned 20:17.

Minutes submitted by:

Bonnie A. Baker, Town Clerk