

Town of Embden



Minutes of the Board of Selectpersons

~

June 6, 2016

19:00 PM Meeting held at the Embden Town Office

Board Members In attendance.	Scott LeHay, Elizabeth Pratt, & Charles Taylor
Board Members Absent.	None
Other Officials Present.	Eleanor Ketchum, Terriann Lamontagne, and Michael Witham
Members of the Public Present.	Timothy & Torry Wahler
Secretary.	Bonnie Baker

1. Charles Taylor called the meeting to order at 19:04.
2. **Consent Agenda.**
 - 2.1. Approved the minutes of the Board of Selectpersons dated May 16, 2016 as written (3-0).
 - 2.2. Reviewed Warrant #2016-011 totaling \$17,664.58. (3-0).
3. **Appointments & Resignations.**
 - 3.1. **Animal Control Officer Deputy** – C. Taylor advised they received an application from Pat Nelson for the Deputy position. E. Pratt made a motion (2nd – S. LeHay) to appoint Pat Nelson as Deputy ACO for a term of 1 year. (3-0)
 - 3.2. **Board of Appeals Members (3)** – C. Taylor stated they had an application from Ronald Pinkham. S. LeHay made a motion (2nd – E. Pratt) to appoint Ronald Pinkham as Appeals Board Member for a term of 1 year. (3-0).
4. **Department Officials Reports.**
 - 4.1. **E-911** –
 - 4.1.1. E. Ketchum said there was “nothing really” to report.
 - 4.1.2. She mentioned she had already told the BOS about garages and empty buildings. She mentioned that she had spoken with the ambulance service who told her they were all set and had no issues finding places in Embden. C. Taylor requested she contact the Fire Chief, Jeremy Mazer, as well. Lengthy heated discussion continued.
 - 4.1.3. E. Ketchum said she would put up another KCRd sign after graduation.
 - 4.2. **Winter Roads Contractor** – No report.
 - 4.3. **Animal Control** – No report.
 - 4.4. **Board of Assessors** –
 - 4.4.1. T. Lamontgne reported the BOA was waiting for the CMP declaration and then they would commit taxes.

4.4.2. C. Taylor asked if the BOA still wanted an AC for their office. T. Lamontagne replied, "Yes, but who would buy it." C. Taylor responded that it would come out of the Assessors budget. T. Lamontagne said, "Then no." She added that her budget had been cut, so they did not have the funds to spend, and they would deal with the heat. Discussion continued. S. LeHay offered to sell the town an AC for \$50. B. Baker suggested taking the funds from the facilities maintenance line for the Town Office. BOS authorized purchase of an AC from S. LeHay for the amount of \$50 to be paid out of the Facilities Maintenance line. (2-0)

4.5. Planning Board – No Report.

4.6. Local Plumbing Inspector – No Report.

4.7. Board of Appeals – No Report.

4.8. Code Enforcement Officer – No Report.

4.9. Health Officer – No Report.

4.10. Road Commissioner –

4.10.1. M. Witham stated they had been busy last week.

4.10.2. He reported the following work had been done:

FAHI POND ROAD:

- Changed Ken Ingalls' culvert
- Changed Joey Hibbard's culvert
- Fixed a hole by E. Pratt's house

MOULTON ROAD:

- 3 different culverts had risen up and could not be reused
- Put stone check dams by Sam White
- Finished there Thursday

PERKINS ROAD (Today):

- Resurfacing with $\frac{3}{4}$ " material
- Going to emplace 'Hidden Drive' sign

4.10.3. He said there had been a tree down on the West Shore Rd by the pillars.

4.10.4. He said he wanted to put some material on the Mill Rd, and also ditch the Slipp Road up to the bridge.

4.10.5. He stated he would be picking up the 'Mowing Ahead' signs which had been purchased last year.

4.10.6. M. Witham advised that his dad had gotten all of the dirt roads in good shape. He added he had E. Witham pull the shoulders in on the Bert Berry Road.

4.10.7. He said the road across from Cecil Cross's property was washing out again.

4.10.8. C. Taylor mentioned that Blaine Miller was working on getting an estimate for the Slipp Road Bridge, however DOT was trying to insist that the new bridge be two lanes even though the existing bridge was only one lane. Discussion continued.

4.10.9. S. LeHay questioned whether M. Witham had removed the 'No thru Trucks' sign which had been placed on the Embden end of the Fahi Pond Road. M. Witham said no. Lengthy discussion continued.

4.11. R.S.U. #74 – No Report.

4.12. Recreational Director – No Report.

4.12.1. B. Baker stated sign-up sheets were out for the Summer Rec. program which would begin July 11th.

4.12.2. C. Taylor reported that a gentleman had called about the missing float dock.

4.13. Town Clerk/Treasurer –

4.13.1. B. Baker advised that the GF balance was low, however the Town had closed on a TAN this morning.

- 4.13.2. She submitted the County Tax Bill in the amount of \$507,440.19. BOS reviewed.
- 4.13.3. She submitted a proposed Cash Handling policy for the Selectmen to review.
- 4.13.4. She asked about attending an Excise Workshop on July 12th. She added that R. Blake did not feel B. Baker needed the class. BOS reviewed workshop details. BOS approved 3-0.

4.14. Registrar of Voters.

- 4.14.1. B. Baker advised the next election would be held June 14th with polling hours from 08:00-20:00. She said she would have 4 election clerks present for the election.
- 4.14.2. She stated she would contact the state after this election to work on moving the polling place to the ECCTR for future elections.

4.15. Tax Collector – No report.

4.16. Community Center –

- 4.16.1. E. Pratt said she had nothing new to report.
- 4.16.2. She reminded the BOS of the following upcoming events:
 - Chicken Parmesan supper – June 11th
 - Pat Libby – June 10th

4.17. Emergency Management Directors – No Report.

4.18. RSU Withdrawal Committee .

- 4.18.1. Ti. Wahler announced an upcoming meeting to be held June 10th 18:00 at the Town Office.
- 4.18.2. He advised he would be meeting with the attorney tomorrow morning and would bring his suggestions to the next meeting.

4.19. Highway Department Exploratory Committee .

- 4.19.1. S. LeHay reported that they had not met since the last BOS meeting.

5. Community Relations, Announcements, and Open Public Forum.

5.1. Open Public Forum.

- 5.1.1. Further discussion on numbering of properties.

6. New Business. None

7. Unfinished Business.

7.1. RFP for Cleaning Services (Open & Award Bid)

- 7.1.1. BOS opened the following bids for cleaning:

- 1.) Akeeni Recovery
 - ETO \$161.60/wk.
 - ECCTR \$193.92/wk.
- 2.) Northwoods Cleaning Inc.
 - ETO \$ 60.00/wk.
 - ECCTR \$100.00/wk.

E. Pratt remarked, "Lori's bid [Northwoods Cleaning] is more in line with what we can afford." C. Taylor offered to contact the references provided. E. Pratt responded, "Look, I think we need to do this! Akeeni is way over prices and we kind of have a history there. And Lori is from Embden." She made a motion (2nd – S. LeHay) to hire Lori Messer for the cleaning for both buildings at a rate of \$60 per week for the Town Office and \$100 per week for the ECCTR, to take effect ASAP. (3-0) S. LeHay pointed out that the contract would automatically renew on these amounts.

- 7.2. B. Baker requested a letter from the Selectmen detailing her termination as the cleaning person and the date in writing. S. LeHay argued that she did not need it in writing. He exclaimed that she had not in fact been terminated

because she had known the position was being put out to bid and she had failed to submit a bid. B. Baker replied that her position had been as an employee, and the town had now hired a contractor, therefore eliminating her position once the contract was awarded. C. Taylor made a motion (2nd – S. LeHay) to draft a letter to B. Baker stating that she had been replaced. (3-0)

8. Correspondence. BOS reviewed correspondence.

9. Board of Selectpersons Concerns:

9.1. C. Taylor advised the board would meet July 5th instead of July 4th.

10. Executive Session (Non-Public) (ME §405):

10.1.S. LeHay made a motion (2nd – E. Pratt) to enter Executive Session pursuant to 1 MRSA §405-6(f). (3-0)

Entered Executive Session at 20:32

S. LeHay made a motion (2nd – E. Pratt) to come out of Executive Session. (3-0)

Meeting resumed 20:46

E. Pratt made a motion (2nd – E. Pratt) that no action be taken at this time. (3-0)

11. Next Meeting Announcement & Adjournment

11.1. Next Regular Selectperson's Meeting – Monday, June 20, 2016.

11.2.Motion to adjourn made by E. Pratt (2nd – S. LeHay). (3-0) Adjourned 20:47.

*Minutes submitted by:
Bonnie A. Baker, Town Clerk*