



Minutes of the Board of Selectpersons

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November 2, 2015

19:00 PM Meeting held at the Embden Town Office

Board Members In attendance. Scott LeHay, Elizabeth Pratt, & Charles Taylor

Board Members Absent. None

Other Officials Present. Eleanor Ketchum, Terriann Lamontagne, & Leo Mayo

Members of the Public Present. None

Secretary. Bonnie Baker

1. Charles Taylor called the meeting to order at 19:02.
2. **Consent Agenda.**
 - 2.1. Approved the minutes of the Board of Selectpersons dated October 19, 2015 as written (3-0).
 - 2.1.1. Correction to 4.18.3 typo in "announced."
 - 2.2. Reviewed Warrant #2015-021 totaling \$46,899.38. (3-0).
3. **Appointments & Resignations.**
 - 3.1. **Planning Board Alternates (2)** – Tabled until next meeting.
4. **Department Officials Reports.**
 - 4.1. **E-911 –**
 - 4.1.1. E. Ketchum reported that although John Duff had requested a post for his road sign, he had not gotten one. She explained that they had been able to move the sign from the dead tree it was on to a live one.
 - 4.1.2. She said that the sign Bryce Pinkham had put up may not last, but she was not sure if the taxpayer still planned to build on Black Hill.
 - 4.1.3. She complained that even though the West View Road on Fahi had not been on her books for 5-6 years now, it still appeared on the Assessors maps.
 - 4.1.4. She pointed out that Sam's Way was not the correct name of that road. She added that it was also listed incorrectly on the tax maps.
 - 4.1.5. E. Pratt asked if the sign was still up on the Katie Crotch Road. E. Ketchum replied, "Not now."
 - 4.1.6. E. Ketchum advised that there was a pine tree at the end of the Wentworth Road (Rt. 16 end) that was in the way of sight line for vehicles. C. Taylor promised to contact DOT.
 - 4.2. **Winter Roads Contractor** – No Report.
 - 4.3. **Animal Control –**
 - 4.3.1. BOS reviewed written report. E. Pratt made a motion (2nd – S. LeHay) to accept as written. (3-0)

4.4. Board of Assessors –

4.4.1. T. Lamontagne remarked that it was “very busy” in the Assessors’ office.

4.4.2. She expressed concern that she kept “hearing rumors of a [revaluation].” C. Taylor responded, “There are citizens looking...” T. Lamontagne interjected that those citizens were the Wahlers. S. LeHay added, “Among others.” C. Taylor cautioned T. Lamontagne to, “Get your ducks in a row for budget season.” S. LeHay stated, “If you’re looking at trying to get information, you might need to put out an RFQ, Request for Qualifications, first. Some of these companies you might not want a bid from.”

4.4.3. C. Taylor advised that S. LeHay was in the process of getting information from each department regarding hours worked.

4.4.4. T. Lamontagne revealed that there would be two or three cases going in front of the County Commissioners.

C. Taylor asked if the BOA felt pretty confident on these matters. T. Lamontagne emphasized, “Absolutely.”

4.4.5. C. Taylor stressed, “Just know that this board doesn’t have an axe to grind. We’re just listening to the people.”

4.5. Planning Board –

4.5.1. L. Mayo discussed an email he and the BOS received from the Town Attorney.

4.5.2. L. Mayo reported there was not much coming up this month.

4.6. Local Plumbing Inspector –

4.6.1. L. Mayo said he had nothing to report.

4.7. Board of Appeals – No Report.

4.8. Code Enforcement Officer – No Report.

4.9. Health Officer – No Report.

4.10. Road Commissioner – No Report.

4.11. R.S.U. #74 – No Report.

4.11.1. C. Taylor stated he had an agenda for a November 4th meeting to be held at 18:00 at Carrabec High School.

4.11.2. He disclosed that it had been brought to his attention that at the last Executive Session held by the School Board, all of the Embden School Board Directors had been asked to leave. He advised that he had contacted the Town Attorney and was awaiting a reply. E. Pratt interjected that she had contacted the Town’s Withdrawal Attorney and been told that while Kevin Sousa could not attend the ES due to his place on Embden’s Withdrawal Committee, the other Embden members should have been allowed to attend.

4.12. Recreational Director – No Report.

4.12.1. B. Baker said that both Competition Cheering and Basketball would be starting soon.

4.12.2. C. Taylor asked B. Baker to request a budget for 2016 from T. Murray.

4.13. Town Clerk/Treasurer –

4.13.1. B. Baker advised that the fax machine may need to be replaced. BOS reviewed proposed replacement machine. S. LeHay made a motion (2nd – C. Taylor) to purchase the Lexmark MX410de Mono Laser All-in-One Printer from Staples for \$599.99, using funds from the Technology budget line. (3-0)

4.13.2. B. Baker submitted an Expense Report.

4.13.3. She submitted a TRIO Expense Report.

4.13.4. She requested that C. Taylor contact the Town’s audit firm regarding an earlier completion of the upcoming YE 12/31/15 Audit. She stressed that she felt the audit company was very professional and thorough, however at the same time approachable if the Town had questions or concerns during the year, but the Town needed to know that they could get their reports in a more timely manner next year.

4.14. Registrar of Voters.

4.14.1. B. Baker asked for clarification on the plans for the ATM in March. She reminded the BOS of conversations held last year regarding changing the Secret Ballot portion of the meeting to all day Friday. Discussion ensued.

E. Pratt made a motion (2nd – C. Taylor) to hold the Secret Ballot portion of the Annual Town Meeting on the Friday before the Annual Town Meeting, with polling hours being from 08:00–20:00. (3–0)

4.14.2. Further discussions were held regarding the office closure that normally occurs during elections due to space and personnel constraints.

4.15. Tax Collector – No report.

4.16. Community Center –

4.16.1. E. Pratt announced the following upcoming events:

Thanksgiving Dinner – November 14th (Delivery to Shut-ins November 13th)

Bob Elston – November 21st

Breakfast – November 28th

Weight Watchers

Open Mic. – Every Sunday

TOPS

4.16.2. She reported that the next ECC meeting would be held this Thursday.

4.16.3. S. LeHay said the stove had not yet been fixed. He added he had been unable to reach to repair technician.

4.16.4. C. Taylor stated the insurance company had sent him information on installation of the fryolator, but none on the insuring of it.

4.17. Emergency Management Directors – No Report.

4.18. RSU Withdrawal Committee ,

4.18.1. E. Pratt remarked that she had nothing to report at this time.

4.18.2. C. Taylor asked her to ensure that she was keeping track of attendance at the meetings for payroll for the committee members.

4.19. RSU Cost Sharing Formula Committee.

4.19.1. C. Taylor informed the BOS the next meeting would be Thursday at 18:00 at Carrabec Community Center.

5. Board of Selectpersons Concerns.

5.1. C. Taylor reported that he had written a letter on a potentially dangerous building in town. Discussion continued.

6. New Business.

6.1. **Set Bid Amounts for Foreclosed Properties.** Tabled until next meeting.

7. Old Business. None

7.1. **Limited Maintenance of Eames Road.**

7.1.1. C. Taylor advised that he had not received a response from the Department of Conservation, and would have to follow up.

8. Correspondence. BOS reviewed correspondence.

9. Community Relations, Announcements, and Open Public Forum.

9.1. **Open Public Forum.** None.

10. Executive Session (Non-Public) (ME §405): None

11. Next Meeting Announcement & Adjournment

11.1. Next Regular Selectperson's Meeting – Monday, November 16, 2015.

11.2. Motion to adjourn made by E. Pratt (2nd – S. LeHay). (3–0) Adjourned 20:36.

*Minutes submitted by:
Bonnie A. Baker, Town Clerk*