

# Town of Embden



## Minutes of the Board of Selectpersons

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October 6, 2014

19:00 PM Meeting held at the Embden Town Office

**Board Members In attendance.** Wayne McLaughlin, Elizabeth Pratt, Charles Taylor

**Board Members Absent.** None

**Other Officials Present.** Ruth Blake, Robert Dunphy, Eleanor Ketchum

**Members of the Public Present.** None

**Secretary.** Bonnie Baker

1. Charles Taylor called the meeting to order at 19:03.
2. **Consent Agenda.**
  - 2.1. Approved the minutes of the Board of Selectpersons dated September 15, 2014 as written (3-0).
  - 2.2. Reviewed Warrant #2014-019 totaling \$168,912.17. (3-0).
3. **Appointments & Resignations:**
  - 3.1. Planning Board Member & Alternates – Tabled until next meeting.
  - 3.2. Appeals Board Members – Tabled until next meeting.
  - 3.3. School Board Director – Tabled until next meeting.
4. **Department Officials Reports:**
  - 4.1. **E-911 –**
    - 4.1.1. E. Ketchum disclosed that a Boston TV station had interviewed her about the Katie Crotch Road. She explained that they were purportedly doing a program on strange names in New England. Discussion continued.
  - 4.2. **Winter Roads Contractor –** No Report.
  - 4.3. **Animal Control –** No Report.
  - 4.4. **Board of Assessors –** No Report.
  - 4.5. **Planning Board –** No report.
  - 4.6. **Local Plumbing Inspector –**No report.
  - 4.7. **Board of Appeals –** No Report.
  - 4.8. **Code Enforcement Officer –**
    - 4.8.1. R. Dunphy reported there was only one permit application this month. He added that it had been a pretty busy summer.
    - 4.8.2. He stated that he would need more files for the CEO/LPI office to complete the process of integrating the files.

4.8.3. He suggested a modification to the existing supply closet to improve access to supplies while increasing the available wall space in the office. C. Taylor stated he would consult with W. Atwood. He asked if relocating the Assessors map case would create enough space. R. Dunphy stated that he planned to move the case back into the BOA office. Discussion continued.

**4.9. Health Officer –**

4.9.1. R. Dunphy expressed his concern over Ebola. Discussion continued.

**4.10. Road Commissioner – No Report.**

4.10.1. R. Dunphy mentioned that M. Witham had done a really good job with the ditching on the HPRd.

4.10.2. E. Pratt asked if S. White's issues had been addressed.

**4.11. R.S.U. #74 – No Report.**

4.11.1. C. Taylor announced that the School Board had formed a Utilization/Consolidation Committee, and B. Baker would serve as one of the representatives from Embden. B. Baker said that the first meeting would be held this Thursday.

4.11.2. B. Baker remarked that she would need to close the office at 5pm Thursday to attend the meeting.

**4.12. Recreational Director – No Report.**

**4.13. Town Clerk/Treasurer –**

4.13.1. B. Baker commented that there were still 9 known unlicensed dogs in the town.

4.13.2. She submitted a Treasurer's Report.

4.13.3. She submitted a Check Reconciliation Report.

4.13.4. She submitted a Treasurer's Report of Liened Taxes.

4.13.5. She submitted a Revenue Report.

4.13.6. W. McLaughlin asked about the TAN. C. Taylor replied that the Town had not ended up having to do one.

4.13.7. B. Baker submitted an Expense Report and the corresponding TRIO report.

**4.14. Registrar of Voters.**

4.14.1. B. Baker submitted a copy of the election results.

4.14.2. B. Baker stated there had been a couple of issues the day of the election but they were being addressed.

**4.15. Tax Collector –**

4.15.1. BOS reviewed written report.

4.15.2. R. Blake reported that almost 500 accounts were already paid in full. She informed the board that there had been a lull in incoming taxes for a little while, but it had picked back up now.

4.15.3. She stated that she would be covering for Claudia Viles (Anson) for the next 2 weeks.

4.15.4. She reminded them that she would be in training at TRIO on Thursday.

4.15.5. She advised that she had done a good job of getting her room set up ergonomically correct without spending too much money. She added that she may ask for a shelf for the wall similar to what the Assessors have.

4.15.6. R. Blake said that she would have surgery on her left hand October 23<sup>rd</sup>. She revealed that she would be out of the office that Thursday and Friday, but planned to return on Tuesday, although not necessarily for a full shift. She asked about the Workman's Comp insurance. Discussion continued.

**4.16. Community Center –**

4.16.1. W. McLaughlin announced there would be a Chicken Parmesan supper Saturday.

4.16.2. E. Pratt stated there would be a Magic Show on October 25<sup>th</sup>.

4.16.3. W. McLaughlin said the Annual Haunted House hosted by the JMG would be on Halloween.

4.16.4. He acknowledged that the Kids Day had gone very well.

4.16.5. E. Pratt informed them that there would be a craft fair on November 22<sup>nd</sup> and a Free Turkey Dinner on November 8<sup>th</sup>.

4.16.6. R. Blake advised that the ECC had to open a separate checking account for the ticket money. W. McLaughlin added that they had made over \$900 at the fair. R. Blake vocalized that it was actually just over \$700 after expenses.

**4.17. Emergency Management Directors –**

4.17.1. R. Dunphy announced that the radios would be in place within the next month, and they would go over the set-up.

5. **Board of Selectpersons Concerns:** None.

6. **New Business:** None.

7. **Old Business:** None.

8. **Correspondence:** BOS reviewed correspondence.

9. **Community Relations, Announcements, and Open Public Forum.**

9.1. **Open Public Forum:** None

10. **Executive Session (Non-Public) (ME §405):**

10.1.E. Pratt made a motion (2<sup>nd</sup> – W. McLaughlin) to go into ES pursuant to 1 MRSA §405-6 (f). (3-0)

*Entered Executive Session 20:20*

E. Pratt made a motion (2<sup>nd</sup> – W. McLaughlin) to come out of Executive Session. (3-0)

*Meeting resumed 21:04*

No action was taken.

11. **Next Meeting Announcement & Adjournment**

11.1. Next Regular Selectperson's Meeting – Monday, October 20, 2014.

11.2. Motion to adjourn made by E. Pratt (2<sup>nd</sup> – C. Taylor). (3-0) Adjourned 21:05.

*Minutes submitted by:  
Bonnie A. Baker, Town Clerk*