

Town of Embden



Minutes of the Board of Selectpersons

~

July 21, 2014

19:00 PM Meeting held at the Embden Town Office

Board Members In attendance. Wayne McLaughlin, Elizabeth Pratt, Charles Taylor

Board Members Absent. None

Other Officials Present. Robert Dunphy, Terriann Lamontagne

Members of the Public Present. None

Secretary. Bonnie Baker

1. Charles Taylor called the meeting to order at 19:04.
2. **Consent Agenda.**
 - 2.1. Approved the minutes of the Board of Selectpersons dated July 7, 2014 as written (3-0).
 - 2.2. Reviewed Warrant #2014-014 totaling \$178,160.04. (3-0).
3. **Appointments & Resignations.**
 - 3.1. Planning Board Member & Alternates – Tabled until next meeting.
 - 3.2. Appeals Board Members – Tabled until next meeting.
 - 3.3. B. Baker announced that the ACO, Pam Graf, & Mary Keenan from the Appeals Board, had not been sworn in.
4. **Department Officials Reports.**
 - 4.1. E-911 – No Report.
 - 4.2. **Winter Roads Contractor** – No Report.
 - 4.3. **Animal Control** – No report.
 - 4.3.1. W. McLaughlin asked about the recent dog bite victim. C. Taylor replied that he hadn't heard.
 - 4.4. **Board of Assessors** –
 - 4.4.1. T. Lamontagne expressed that everything was going pretty good, with no major issues this commitment. She requested that if concerns were received, to please refer the taxpayers back to the Assessors.
 - 4.4.2. She announced that there would be one supplemental tax bill coming up.

4.4.3. She inquired about installing an A/C in the Assessor's office. C. Taylor replied, "Maybe next year we will out it in the budget. It should be a mini split system, although they are expensive. Why don't you buy one? It would be a good donation to the town." He added that the Assessors could take the money out of their Assessing budget to buy one.

4.4.4. B. Baker stated the BOA wanted her to attend training at the Property Tax School on Wednesday, August 6th & Thursday, August 7th. She asked whether the BOS would approved the time missed for the training. BOS approved (3-0)

4.5. Planning Board –

4.5.1. R. Dunphy stated that it had been busy, however there was only one item for the next agenda so far.

4.5.2. He asserted that the agenda was late getting done and posted last month because B. Baker was on vacation & R. Blake had not shown up for work until 11:00, so he had not had enough time to get it done until the following week.

4.6. Local Plumbing Inspector –No Report.

4.7. Board of Appeals – No report.

4.8. Code Enforcement Officer –

4.8.1. R. Dunphy disclosed that the last meeting had gone until 21:15, but they had gotten all items done.

4.8.2. He announced that he would be on vacation from August 2-11. His Deputy, T. Lamontagne, pointed out that she would be away at Property Tax School from August 4-8, and thus unavailable to cover for him.

4.9. Health Officer –

4.9.1. R. Dunphy pointed out that there were a lot of ticks in the area this year.

4.10. Road Commissioner – No Report.

4.10.1. C. Taylor explained that he had checked with the "sickle bar mower guy" and he had sold his mower.

4.11. R.S.U. #74 – No report.

4.12. Recreational Director – No Report.

4.12.1. B. Baker communicated that T. Murray had made the following report:

"Swim program is over. More than 100 kids participated. Dan Foss did a good job running the program again this year. There are two more weeks, this week and next week, of Summer Rec. The docks will come out probably next week. The Rec. equipment from the ECctr was moved last Tuesday."

4.12.2. C. Taylor requested that the float be removed after Labor Day weekend.

4.13. Town Clerk/Treasurer –

4.13.1. B. Baker noted that L. Mayo had specified that the silt fence at the Spillway site needed to be removed.

4.13.2. She informed them that there were still 21 known unlicensed dogs in Embden.

4.13.3. B. Baker submitted the following reports:

Treasurer's Report

Treasurer's Report of Outstanding Liened Real Estate Taxes

3 Check Reconciliation Reports

TRIO Expense Printout

TRIO Revenue Printout

Treasurer's Expense Report

4.13.4. She requested Wednesday, July 30th off to attend a Summer Rec field trip with her kids. BOS approved.

4.14. Registrar of Voters.

4.14.1. She advised she had nothing to report.

4.15. Tax Collector – No Report.

4.16. Community Center –

4.16.1. C. Taylor instructed them to “jot down” any upcoming events for the meeting, that way the list could be printed & attached to the minutes rather than the Town Clerk having to write them all down each meeting.

4.16.2. W. McLaughlin commented that Bob Marley had drawn a “fair crowd” the preceding evening.

4.16.3. He mentioned that the ECC had had the “flush” replaced at the ECctr.

4.16.4. He stated the new fence was installed.

4.16.5. E. Pratt specified that the floors will be done between August 11th -22nd. W. McLaughlin interjected that the gym would be closed during that timeframe.

4.16.6. R. Dunphy asked for a key to the ECctr building for the CERTeam. W. McLaughlin asked when the Embden CERTeam would start. R. Dunphy replied that he would start this weekend provided he could get a key. W. McLaughlin announced, “We have a meeting Thursday night. I will have a key then if you show up.” R. Dunphy inquired why the key couldn’t simply be left with B. Baker at the Town office for him.

4.16.7. E. Pratt listed the following upcoming event:

8/9 Supper – Steak tips

4.16.8. W. McLaughlin declared that the M. Durkin had donated his time, and that of one of his employees, to paint some of the outside of the ECctr. He remarked that Sherman-Williams had donated all of the paint.

4.16.9. He explained that the ECC wanted to remove the boys and girls bathrooms from the hallway of the ECctr. He said he had spoken with Brad Ouelette about it. C. Taylor asked if this would leave enough bathrooms for their events. W. McLaughlin responded that those bathrooms were not used during events, and the “girls in the Thrift Store” are in need of some more space. He added that he was unsure of what the cost would be. E. Pratt suggested they get a quote from B. Ouelette.

4.16.10. B. Baker asked whether the work William Atwood had recently done at the ECctr should be considered capital improvement rather than building maintenance. C. Taylor said yes.

4.16.11. W. McLaughlin stated that the copier had stopped working.

4.16.12. C. Taylor mentioned that he had spread some mulch at the playground Friday.

4.16.13. W. McLaughlin announced that they had Dave Winslow over there, who would get back to them with an estimate for the lights. He said they would look into any available EfficiencyME grants. He asked whether the quote needed to be brought back to the Selectmen for approval. C. Taylor replied, “I don’t know.” E. Pratt interjected, “If you’re going to have a building, it has got to be lit.” She pointed out that there were “a lot of people who are very elderly” who attend the functions, so it needs to be well lit.

4.16.14. She reflected, “The people in the ECC do an awful lot.”

4.16.15. W. McLaughlin stated that there was a little spot of floor by the stage that had started to come up.

4.17. Emergency Management Directors – No Report.

5. Board of Selectpersons Concerns.

5.1. C. Taylor announced that he would be unavailable Thursday night for office hours.

5.2. He asked if anyone knew when Holly Drive had been adopted, or where it stopped. R. Dunphy replied that he thought he had seen it in the microfiche records. He added that it had been an Old County Road in the 1860s, but was now only a town road far enough to turn a plow truck around. C. Taylor explained that he had spoken with Plum Creek who declared that they had no obligation to make it nice, it only had to be passable. He added that a

new property owner on the road wanted the Town to maintain it. R. Dunphy suggested they check with Michael Malesky.

5.3. C. Taylor advised the BOS to contact Gene Arsenault and try to set up a meeting regarding a recent incident.

5.4. C. Taylor informed the board that the cost of an AED for the ECCTr would be approx.. \$1,000. He asked them to review the e-mail to discuss at the next meeting. Discussion continued.

6. **New Business.** None

7. **Old Business.** None.

8. **Correspondence.** BOS reviewed correspondence.

8.1. C. Taylor stated the LRAP would now be sent once annually by the end of December. He announced that Embden would receive \$41,668 this year.

8.2. He read the amount of the County Tax bill \$427,950.62. Estimated amount had been \$424,045.00

8.3. He presented the RSU assessment. July \$138,114. August 2014 – June 2015 \$138,101 monthly. Total FY (July 2014 –June 2015) \$1,657,225.00

9. **Community Relations, Announcements, and Open Public Forum.**

9.1. **Open Public Forum:**

9.1.1. **B. Baker** requested that the BOS “look into” the cost of installing air conditioners in the Town Office, as a Capital Improvement project, to make the office more comfortable for those working there. Discussion continued. She added, “Whether you do one like [C. Taylor] talked about, or a window unit, or ones mounted in the wall, all I am asking is that you look into it.”

10. **Executive Session (Non-Public) (ME §405).** None.

11. **Next Meeting Announcement & Adjournment**

11.1. Next Regular Selectperson’s Meeting – Monday, August 4, 2014.

11.2. Maine Rural Water Meeting July 31, 2014 at the Embden Town Office at 17:30.

11.3. Motion to adjourn made by E. Pratt (2nd – C. Taylor). (3-0) Adjourned 20:44.

*Minutes submitted by:
Bonnie A. Baker*