

# Town of Embden



## Minutes of the Board of Selectpersons

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June 2, 2014

19:00 PM Meeting held at the Embden Town Office

**Board Members In attendance:** Wayne McLaughlin, Elizabeth Pratt, Charles Taylor

**Board Members Absent:** None

**Other Officials Present:** Terriann Lamontagne, Leo Mayo

**Members of the Public Present:** None

**Secretary:** Bonnie Baker

1. Charles Taylor called the meeting to order at 19:01.
2. **Consent Agenda.**
  - 2.1. Approved the minutes of the Board of Selectpersons dated May 19, 2014 as written (3-0).
  - 2.2. Reviewed Warrant #2014-011 totaling \$19,606.34 (3-0).
3. **Appointments & Resignations:**
  - 3.1. Planning Board Member & Alternates – Tabled until next meeting.
  - 3.2. Appeals Board Members – Tabled until next meeting.
  - 3.3. RSU74 School Board Director – Tabled until next meeting.
4. **Department Officials Reports.**
  - 4.1. **E-911 –**
    - 4.1.1. E. Pratt explained that E. Ketchum had ordered signs, but would not be going around Hancock Pond until the road had dried up more.
  - 4.2. **Winter Roads Contractor –** No Report.
  - 4.3. **Animal Control –** BOS reviewed written report.
  - 4.4. **Board of Assessors –**
    - 4.4.1. T. Lamontagne stated they were waiting on the school budget & then would be ready to commit.

4.4.2. W. McLaughlin announced that T. Lamontagne had passed her Assessor's Certification test, and now held the title of CMA, Certified Maine Assessor. The board congratulated her.

4.4.3. T. Lamontagne stated she wanted to congratulate B. Baker on passing her CAT (Certified Assessor Technician) test.

**4.5. Planning Board –**

4.5.1. L. Mayo requested that one of the larger maps be sent to DEP with an attested copy of the official minutes.

**4.6. Local Plumbing Inspector –**

4.6.1. L. Mayo suggested that the town might want an ordinance increasing the septic setback to 250', rather than the current 100' setback requirement. Discussion continued.

4.6.2. He declared that there was not much coming in right now for plumbing.

**4.7. Board of Appeals – No report.**

**4.8. Code Enforcement Officer – No report.**

**4.9. Health Officer – No Report.**

**4.10. Road Commissioner – No Report.**

**4.11. R.S.U. #74 – No Report.**

**4.12. Recreational Director – No Report.**

**4.13. Town Clerk/Treasurer –**

4.13.1. B. Baker reported that there were still 21 unlicensed dogs.

4.13.2. She asserted that all of the TAN paperwork was done, however it had not yet been submitted for underwriting. She explained that she was waiting to see whether it would be necessary.

4.13.3. She submitted a list of requested vacation time. BOS reviewed & approved.

4.13.4. She asked if the board had reviewed the final audit submitted by RHR Smith, and requested C. Taylor sign and submit the approval form to the audit firm once they were satisfied.

**4.14. Registrar of Voters.**

4.14.1. Review & Sign Warrant for RSU74 School Budget Validation Referendum. BOS reviewed & signed.

4.14.2. B. Baker reported there would be an election on June 10<sup>th</sup>, with the polling hours being from 08:00-20:00.

4.14.3. She offered to be available in the early mornings and evenings by appointment on Tuesday and Wednesday for anyone that needed an absentee ballot.

**4.15. Tax Collector – No Report.**

**4.16. Community Center –**

4.16.1. W. McLaughlin noted that there would be a Stuffed Pork Chop Supper on June 14<sup>th</sup>.

4.16.2. He announced that Doug Mattieu would perform on the 27<sup>th</sup>.

4.16.3. He mentioned that L. Creamer would be doing the Kids' Fun Day, however it would be held in August.

4.16.4. He reported that W. Atwood would be replacing the 3 windows in the lab, and at the next ECC meeting they would be discussing the replacement of the window in the kitchen to make it large enough for an air conditioner to be installed.

4.16.5. He asked who would be paying to replace the mulch at the ECctr playground.

4.16.6. He remarked that someone had torn up the ECctr lawn again.

4.16.7. E. Pratt expressed that the Lions Club supper would be held at the ECctr on June 23<sup>rd</sup>.

4.16.8. W. McLaughlin informed the board that the Open Mic Night had been going really well.

4.16.9. He revealed that the ECC had voted at the last meeting to change the policy to forbid alcohol, smoking, and the use of all tobacco products from the ECctr premises.

**4.17. Emergency Management Directors – No Report.**

**5. Board of Selectpersons Concerns:**

- 5.1.** E. Pratt made a motion (2<sup>nd</sup> – C. Taylor) that in response to 2.2.1 from the May 5<sup>th</sup> Selectmen Minutes, the following town policy be set:

*If a Town Employee/Official attends an approved training, the Town will pay or reimburse the cost of the training, mileage (at the current town rate) for the distance to and from the location (provided the employee drives his or her vehicle to the class), and payroll (for hourly employees only) for the hours that the training is scheduled to occur. (3-0) Please note. Additional costs may be reimbursed for multi-day trainings and workshops, at the discretion of the Selectmen and in accordance with State laws. (3-0)*

**6. New Business.** None

**7. Old Business.**

- 7.1.** Review & Sign QCD: BOS reviewed & signed QCD for Tax Acquired sale.

**8. Correspondence.** BOS reviewed correspondence.

**9. Community Relations, Announcements, and Open Public Forum.**

**10. Open Public Forum.**

- 10.1.L.** Mayo asked about putting rubbish barrels at the beach. C. Taylor requested he start in June.

**11. Executive Session (Non-Public) (ME §405):** None.

**12. Next Meeting Announcement & Adjournment**

- 12.1.** Next Regular Selectperson's Meeting – Monday, June 16, 2014.

- 12.2.** Motion to adjourn made by E. Pratt (2<sup>nd</sup> – C. Taylor). (3-0) Adjourned 20:04.

*Minutes submitted by:  
Bonnie A. Baker*