

Town of Embden



Minutes of the Board of Selectpersons

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May 5, 2014

19:00 PM Meeting held at the Embden Town Office

Board Members In attendance. Wayne McLaughlin, Elizabeth Pratt, Charles Taylor

Board Members Absent. None

Other Officials Present. Robert Dunphy, Terriann Lamontagne, Leo Mayo

Members of the Public Present. Michael & Sharon Carey, Kathleen Libby

Secretary. Bonnie Baker

1. Charles Taylor called the meeting to order at 19:04.
2. **Consent Agenda.**
 - 2.1. Approved the minutes of the Board of Selectpersons dated April 21, 2014 as written (3-0).
 - 2.2. Reviewed Warrant #2014-009 totaling \$50,773.28 (3-0).
 - 2.2.1. Invoice for Michael Witham Trucking was removed from the warrant & held awaiting further information.
3. **Appointments & Resignations.**
 - 3.1. Planning Board Member & Alternates – Tabled until next meeting.
 - 3.2. Appeals Board Members –
 - 3.2.1. C. Taylor made a motion (2nd – E. Pratt) to appoint Mary Keenan as an Appeals Board Member. (3-0)
 - 3.3. RSU74 School Board Director – Tabled until next meeting.
 - 3.4. Town Fire Warden – E. Pratt made a motion (2nd – W. McLaughlin) to appoint Robert Dunphy as Town Fire Warden (3-0)
4. **Department Officials Reports.**
 - 4.1. E-911 –
 - 4.1.1. E. Pratt noted that E. Ketchum had called to report that she had ordered signs.
 - 4.2. **Winter Roads Contractor** – No Report.
 - 4.2.1. C. Taylor declared that he had instructed F. Nile to back drag Billy's lawn, as well as the Town House lawn. He added that F. Nile had also installed the dock while he was there.

4.3. Animal Control – No Report.

4.4. Board of Assessors –

4.4.1. T. Lamontagne stated there was “nothing new back there.” She advised that the Assessors were busy doing site visits.

4.4.2. She remarked that she would be attending Shore land Zone training on Thursday.

4.5. Planning Board –

4.5.1. L. Mayo reported that he had submitted paperwork for the STM. He stated that they had received the updated map from Sackett & Brake, however it was “not quite right.” BOS reviewed information.

4.5.2. He advised that Myles Durkin had attended training in Skowhegan the other night.

4.6. Local Plumbing Inspector –

4.6.1. L. Mayo announced that he had nothing to report.

4.7. Board of Appeals – No report.

4.8. Code Enforcement Officer –

4.8.1. R. Dunphy pronounced that there were only 3–4 items on the next PB agenda.

4.8.2. He disclosed that he had one disgruntled customer who was upset that he could not just walk into the office and get a permit that day.

4.8.3. T. Lamontagne advised that one of the BOA’s RS had come back with a statement that they had built a 3–bay garage on Hancock Pond in 2014. R. Dunphy asserted that they needed to be cited with a notice of violation. He added that he would not give them the chance to file for an AFP.

4.9. Health Officer –

4.9.1. R. Dunphy disclosed that there had been a fatal case of H1N1 in Madison, and another possible case in Skowhegan.

4.10. Road Commissioner –No Report.

4.11. R.S.U. #74 – No Report.

4.12. Recreational Director – No Report.

4.13. Town Clerk/Treasurer –

4.13.1. B. Baker declared that there were still 23 unlicensed dogs in Embden.

4.13.2. She submitted a Treasurer’s Report of Lined Taxes. BOS reviewed.

4.13.3. She requested the waiver for CEO appointment to attach to the CEO appointment paperwork for the State.

4.13.4. She submitted an Expense Report, as well as a TRIO expense report for comparison and review.

4.13.5. B. Baker expressed that she was unsure whether the town would need to apply for a TAN this year.

4.14. Registrar of Voters.

4.14.1. B. Baker reported that 35 people had voted (10 from Embden) at the RSU budget meeting.

4.14.2. She advised that polls would be open for voting on May 13th from 09:00–20:00.

4.15. Tax Collector – No report.

4.16. Community Center –

4.16.1. W. McLaughlin stated the group was doing well.

4.16.2. He said there had been a big crowd last Saturday, and the supper the week before had sold out.

4.16.3. He declared that the ECctr had been packed for the Open Mike on Sunday.

4.16.4. He announced the following upcoming events:

Line dancing tonight

Bingo (tomorrow 10:00)

Chicken Cordon Bleu supper (Saturday)

Sharon Buck BYOB (May 17)

Open Mike (Every Sunday)

Doug Matthieu

4.16.5. W. McLaughlin disclosed that he had spoken with William Atwood, who would consult with E. Pratt & Larry Witham regarding the room to be constructed.

4.16.6. He inquired what was being done about the lawn raking. C. Taylor replied that they would need to get a hold of Jim's Helping Hands. E. Pratt asked about AmeriCorps. Discussion continued.

4.17. Emergency Management Directors –

4.17.1. W. McLaughlin declared that he, R. Dunphy, & T. Lamontagne had attended CERT training in Mercer. T. Lamontagne interjected that the Mercer team would help them get set up once they were ready.

4.17.2. R. Dunphy announced that there would be a CPR & First Aid class held May 18th in Mercer at 08:30. C. Taylor requested copies of all training for the town personnel files.

5. Board of Selectpersons Concerns: None.

6. New Business

6.1. Office Computers.

6.1.1. W. McLaughlin remarked that they had an issue with the office computers because the town was still using XP. He stated he felt they should work on this. E. Pratt concurred. C. Taylor noted that they had a bid from API to replace the computers. W. McLaughlin made a motion (2nd – E. Pratt) to replace the BOA, TC & C computers. (3-0)

7. Old Business.

7.1. Review & Sign Contract for Fire Protection: Tabled until next meeting.

7.2. Review & Sign Warrant for Special Town Meeting: Tabled until next meeting

7.3. Open & Award Bid for Tax Acquired Property:

7.3.1. Received bids were opened.

BID # 1: \$9,100 C. Johnson

Discussion continued. W. McLaughlin made a motion (2nd – E. Pratt) to enter into ES pursuant to 1 MRSA § 405-6 (C) Acquisition of Real Property. (2-1)

Entered Executive Session at 20:24.

C. Taylor made a motion (2nd – W. McLaughlin) to come out of ES. *Meeting resumed 20:26.*

W. McLaughlin made a motion (2nd – E. Pratt) to accept the payment of back taxes owed (\$814.69) along with the \$508.20 posting fee, and any fees incurred from the QCD process; execute a QCD back to the original owners of the property; and refuse the bid received from C. Johnson. (3-0)

8. Correspondence. BOS reviewed correspondence.

8.1. C. Taylor announced that there would be a Hancock Pond Stakeholder's Meeting (Maine Rural Water Association) held at 18:00 on May 22nd at the Embden Town Office. He read the memo from the April 24th meeting. Discussion continued.

9. Community Relations, Announcements, and Open Public Forum.

9.1. Open Public Forum: None.

10. Executive Session (Non-Public) (ME §405):

10.1.E. Pratt made a motion (2nd – C. Taylor) to enter ES pursuant to 36 MRSA § 841-2. (3-0)

Entered Executive Session at 20:50.

E. Pratt made a motion (2nd – W. McLaughlin) to come out of ES. *Meeting resumed 21:09.*

C. Taylor motioned (2nd – W. McLaughlin) to deny Case #014-AH25. (3-0)

He made a motion (2nd – W. McLaughlin) to approve Case #014-FG27 in the amount of \$200. (3-0)

11. Next Meeting Announcement & Adjournment

11.1. Next Regular Selectperson's Meeting – Monday, May 19, 2014.

11.2. Motion to adjourn made by W. McLaughlin (2nd – E. Pratt). (3-0) Adjourned 21:12.

*Minutes submitted by:
Bonnie A. Baker*