

Town of Embden



Minutes of the Board of Selectpersons

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April 7, 2014

19:00 PM Meeting held at the Embden Town Office

In attendance was. Robert Dunphy, Eleanor Ketchum, Terriann Lamontagne, Scott Martin, Leo Mayo, Wayne McLaughlin, Steve Mullin, Frank Nile, Elizabeth Pratt, Charles Taylor, Michael Witham, and Bonnie Baker.

1. Charles Taylor called the meeting to order at 19:00.
2. **Consent Agenda.**
 - 2.1. Approved the minutes of the Board of Selectpersons dated March 17, 2014 as written (3-0).
 - 2.2. Reviewed Warrant #2014-007 totaling \$144,193.90 (3-0).
3. **Appointments & Resignations.**
 - 3.1. E-911 Addressing Officer – E. Pratt made a motion (2nd – C. Taylor) to appoint Eleanor Ketchum as E911 Addressing Officer for a term of 1 year. (3-0)
 - 3.2. Animal Control Officer – C. Taylor made a motion (2nd – W. McLaughlin) to appoint Pam Graf as Animal Control Officer for a term of 1 year. (3-0)
 - 3.3. Planning Board Member & Alternates – Tabled until next meeting.
 - 3.3.1. BOS read letter from Alton McClamma rescinding request for re-appointment.
 - 3.4. Local Plumbing Inspector (LPI) & Alternate – E. Pratt made a motion (2nd – C. Taylor) to appoint Leo Mayo as Local Plumbing Inspector (LPI) for a term of 1 year. (3-0) C. Taylor made a motion (2nd – E. Pratt) to appoint Robert Dunphy as Alternate Local Plumbing Inspector for the term of 1 year. (3-0)
 - 3.5. Appeals Board Members – Tabled until next meeting.
 - 3.6. Code Enforcement Officer & Alternate/Deputy – E. Pratt made a motion (2nd – C. Taylor) to appoint Robert Dunphy as Code Enforcement Officer for a term of 1 year. (3-0) C. Taylor made a motion (2nd – E. Pratt) to appoint Terriann Lamontagne as Alternate Code Enforcement Officer for a term of 1 year. (3-0)
 - 3.7. Health Officer – E. Pratt made a motion (2nd – C. Taylor) to appoint Robert Dunphy as Health Officer for a term of 3 years. (3-0)
 - 3.8. RSU74 School Board Director – Tabled until next meeting.
 - 3.9. Recreation Director – C. Taylor made a motion (2nd – W. McLaughlin) to appoint Tammy Murray as Recreation Director for a term of 1 year. (3-0)

3.10. Emergency Management Director(s) – E. Pratt made a motion (2nd – C. Taylor) to appoint Robert Dunphy as Emergency Management Co-Director for a term of 1 year. (3-0)

3.10.1. R. Dunphy stated, “I think the Road Commissioner should be the 2nd EMA Director, because I don’t want someone from Anson, and who else could do it.” M. Witham was given an application to fill out. E. Pratt made a motion (2nd – W. McLaughlin) to appoint Michael Witham as Emergency Management Co-Director for the term of 1 year. (3-0)

3.11. W. McLaughlin asked whether the BOS could appoint the Fire Warden. C. Taylor replied that the State would fill that position.

4. Department Officials Reports.

4.1. E-911 –

4.1.1. E. Ketchum stated they had 8 signs to replace so far.

4.1.2. C. Taylor stated she would get a call from John Duff regarding Winter Drive. Discussion continued.

4.2. Winter Roads Contractor –

4.2.1. C. Taylor stated that the winter roads contract required monthly reports, written or oral; and added that S. Martin had done an excellent job communicating with the Selectmen each month all winter long.

4.2.2. S. Martin said that his crew had done a great job.

4.2.3. C. Taylor said that he and S. Martin had, “discussed that having a mailbox is a privilege.”

4.2.4. S. Martin stated that it had been a long winter.

4.2.5. C. Taylor said, “You guys have done a great job. We’ve had some complaints, some of them warranted, but a lot of them not.” S. Martin replied, “Frank’s team has done a great job, and put in a lot of hours.”

4.2.6. C. Taylor stated he had texted M. Witham about putting a sign up closing the end of the Creamer Road, but M. Witham had said that it had never been done, so he left the choice up to him. F. Nile stated he didn’t see how it could hurt to put a sign up.

4.2.7. He stated that there were some places in town that people needed to be addressed about pushing snow across the road. C. Taylor stated he would draft a letter.

4.2.8. S. Mullin asked what had happened to the ‘No Parking’ signs on the Fahi Pond Road between Sandy & Fahi Ponds. E. Pratt replied that they had been taken down last spring. S. Mullin advised that it was almost impossible to get through there with a plow truck when there were vehicles parked there. F. Nile stated that in the town of New Vineyard they put up one sign, and if someone parked in the plow turnaround, then the driver would call the tow truck. C. Taylor said they would work on signs.

4.2.9. F. Nile stated he had hit T. Lamontagne’s mailbox, but whoever was plowing her driveway had been pushing the snow across the roadway and leaving it right before the mailbox, so there was nowhere else for that snow to go when [Nitram] plowed.

4.3. Animal Control – No Report.

4.4. Board of Assessors –

4.4.1. C. Taylor stated he had asked for a copy of the state report at the last meeting.

4.4.2. C. Taylor stated Anson had approved funding for the Town Line.

4.5. Planning Board –

4.5.1. L. Mayo stated he was trying to get the changes written up. He asked when the STM would be. C. Taylor advised him to talk to the PB, and maybe it could be done ½ an hour before the May 5th BOS meeting.

4.6. Local Plumbing Inspector –

4.6.1. L. Mayo stated he was all set until the snow goes.

4.7. Board of Appeals – No report.

4.8. Code Enforcement Officer –

4.8.1. R. Dunphy said there were 2 applications on the next agenda.

4.9. Health Officer –

4.9.1. R. Dunphy stated he had nothing to report.

4.10. Road Commissioner –

4.10.1. M. Witham stated they had gotten a call from KVCAP Saturday because they could not get up the Dunbar Hill Road.

4.10.2. He stated the Boat Landing Road was muddy. He said he had done some work on Alder Drive Sunday morning, and ended up doing work on the Boat Landing Road at the same time.

4.10.3. He stated he had done a couple of “cut out spots” on the Dunbar Hill East Shore Roads. He stated he had not charged the town for this work.

4.10.4. He said he had cleaned the Hancock Pond Bridge when he was up there the other day.

4.10.5. He said he had also done the bridge on the West Shore Road.

4.10.6. He stated he had a couple of old wooden barricades that could be put at the end of the Creamer Road and just past Maginnis’ driveway.

4.10.7. C. Taylor asked if he had thought about paving the Boat Landing Road.

4.10.8. R. Dunphy stated the turnaround on the Concord Corner Road needed some work, because it was too much lower than the road. He added that he had almost gotten stuck.

4.10.9. M. Witham stated that Ronald Giguere usually does the roadside mowing for the town, but would most likely not be doing it this year. Discussion continued.

4.10.10. M. Witham stated that he received a brochure from Harris about a new kind of patching material that he would like to try this year.

4.11. R.S.U. #74 –

4.11.1.1. BOS reviewed paperwork from K. Coville.

4.12. Recreational Director – No Report.

4.12.1. B. Baker stated there were applications out for softball & baseball.

4.13. Town Clerk/Treasurer –

4.13.1. B. Baker stated there were 52 unlicensed dogs.

4.13.2. She submitted a Treasurer’s Report of Liened Taxes.

4.13.3. She submitted an Expense Report thru 3/31/14.

4.13.4. BOS reviewed paperwork from the County with estimated tax amounts. C. Taylor stated R. Dunphy was supposed to get him the dates of the budget meetings. R. Dunphy replied, “You can’t vote. Only [E. Pratt] can vote because she is a budget member.” C. Taylor stated Embden’s share of the County tax was predicted to increase \$46K. R. Dunphy advised that this would probably be the last year the taxes would be at this rate, because both SAPPI and MPI had applied for tax reductions. Discussion continued.

- 4.13.5. B. Baker stated she had mailed reminder notices to those that still owed for 2012 taxes.
- 4.14. Registrar of Voters.**
- 4.14.1. Sign Warrant & Notice of Election Calling RSU74 Budget Validation Referendum – BOS reviewed & signed warrant & notice of election.
- 4.15. Tax Collector –** No report.
- 4.16. Community Center –**
- 4.16.1. W. McLaughlin stated there would be a Turkey Supper on April 12th.
- 4.16.2. He stated Doug Mathieu would be performing on the 26th.
- 4.16.3. He asked where they were at for the CERTeam. R. Dunphy replied that they needed training and keys to the building. W. McLaughlin stated they should have keys within a day or so.
- 4.16.4. W. McLaughlin stated the gym floor had been fixed & Larry Witham had sanded it.
- 4.16.5. He stated that S. LeHay would be collecting the money for raffle tickets sold so far on Thursday.
- 4.17. Emergency Management Directors –**
- 4.17.1. R. Dunphy stated there would be CERT training on April 19th & 26th in Mercer from 09:00–15:00/16:00.
- 5. Board of Selectpersons Concerns:** None.
- 6. New Business**
- 6.1.** Review & Sign Contract for Waste Management – BOS reviewed & signed Waste Management Contract.
- 7. Old Business.**
- 7.1. Tax Acquired Properties – Set Minimum Bid Amount**
- 7.1.1. BOS reviewed “Comparative Market Analysis” done by R. Berry.
- 7.1.2. B. Baker stated the back taxes were \$743.86 as of 1/31/14.
- 7.1.3. C. Taylor made a motion (2nd – W. McLaughlin) to set the minimum bid amount at \$5,000. (3–0)
- 7.2. Review & Adopt TAN Post–Issuance Compliance Policy –** BOS reviewed policy. C. Taylor made a motion (2nd– E. Pratt) to adopt the policy as written. (3–0)
- 7.3. Review & Sign Contract for Fire Protection.**
- 7.3.1. BOS reviewed Fire Protection Contract. W. McLaughlin stated he thought it should be negotiated.
- 7.3.2. Tabled until next meeting.
- 8. Correspondence.** BOS reviewed correspondence.
- 9. Community Relations, Announcements, and Open Public Forum.**
- 9.1. Open Public Forum.**
- 9.1.1. B. Baker asked if the BOS wanted E. Baker to put flagging tape and stakes out front. BOS agreed.
- 10. Executive Session (Non–Public) (ME §405),** None
- 11. Next Meeting Announcement & Adjournment**
- 11.1. Next Regular Selectperson’s Meeting – Monday, April 21, 2014.
- 11.2. Motion to adjourn made by E. Pratt (2nd– C. Taylor). (3–0) Adjourned 20:47.

*Minutes submitted by:
Bonnie A. Baker*