

# Town of Embden



## Minutes of the Board of Selectpersons

April 15, 2013

19:00 PM Meeting held at the Embden Town Office

**In attendance was:** Scott Martin, Wayne McLaughlin, Elizabeth Pratt, Charles Taylor, Michael Witham, and Bonnie Baker.

- 1 Charles Taylor called the meeting to order at 19:04.
- 2 The meeting began with the Pledge of Allegiance.
- 3 **Consent Agenda:**
  - 3.1 Approved the minutes of the Board of Selectpersons dated April 1, 2013 as written.(3-0)
    - 3.1.1 C. Taylor requested that 5.5.2 be amended to read, “the 4<sup>th</sup> Thursday, 4/25.”
  - 3.2 Reviewed Warrant #8 totaling \$158,179.43. (3-0)
- 4 **Appointments & Resignations:**
  - 4.1 **Board of Appeals Members:** C. Taylor stated J. Duff had submitted an application for re-appointment. E. Pratt made a motion (2<sup>nd</sup> – W. McLaughlin) to appoint John Duff as an Appeals Board member for a 1-year term.
  - 4.2 **Recreation Director:** C. Taylor stated they had 2 applicants. He stated they had discussed with D. Barron about doing the Rec. Director position as a co-director with Kim Wall, and splitting the stipend. C. Taylor stated he was not opposed to the position being shared, however he did not want to create a position.

*E. Pratt Made a motion (2<sup>nd</sup> – W. McLaughlin) to recess. Recess 19:57. Meeting resumed 20:05.*

C. Taylor stated he had not been able to reach the other applicant. Tabled until next meeting.
- 5 **Department Officials Reports:**
  - 5.1 **E-911** – No Report.
  - 5.2 **Winter Roads Contractor** –
    - 5.2.1 C. Taylor stated the BOS had called Nitram in for an EOY conversation.
    - 5.2.2 S. Martin stated he would have an individual in Embden next year who had plowed for him for 15 years. M. Witham stated he had heard some complaints this year, because people were seeing the plow trucks sitting in E. Morrill’s driveway at 06:30. S. Martin replied that his plow truck drivers usually did not go home; they plowed around the clock once they started.
    - 5.2.3 M. Witham asked if Nitram would have a grader next year. S. Martin stated he did not feel one was needed as long as they stayed right on top of getting the banks pushed back after each storm.
    - 5.2.4 E. Pratt stated there had been issues on the Fahi Pond Road with people parking in the road. She added that one suggestion had been to emplace signs reading “No parking between signs;” And another had been to put up guardrails. She asked which would be the better method. M. Witham replied that signs would be cheaper. C. Taylor stated that the deputy had recommended guardrails in conjunction with signs, but if they wanted just signs it was ok.
    - 5.2.5 He stated that the BOS still owed Nitram a blanket letter of approval for subcontracting with Gilbert. He added that S. Martin should just let him know in the fall when it was needed.
    - 5.2.6 S. Martin said that 3 of the 4 drivers next year would be the same as this year. .
  - 5.3 **Animal Control** – No Report.
    - 5.3.1 C. Taylor stated the FCAS fee had been paid. He said he had spoken with the director, and P. Graf already had a key to the shelter. B. Baker stated that the ACO had signed the contract before it was mailed.
  - 5.4 **Board of Assessors** – W. McLaughlin stated they were doing visits.
  - 5.5 **Planning Board** –No Report.
  - 5.6 **Plumbing Inspector** – No Report.
  - 5.7 **Board of Appeals** – No Report.
  - 5.8 **Code Enforcement Officer** – No Report.
  - 5.9 **Health Officer** – No Report.
  - 5.10 **Road Commissioner** –
    - 5.10.1 M. Witham stated he had contacted Eagle Rental, and the sweeper would be available this week. He added he had been thinking about doing some sweeping this week, but his pickup had a broken leaf spring which he was supposed to fix on Wednesday.
    - 5.10.2 He stated last year he had someone pickup garbage along the roadsides, and he planned to have it done again.
    - 5.10.3 C. Taylor asked if they wanted the ECCTR swept as well.
    - 5.10.4 W. McLaughlin asked if M. Witham would be doing any ditching this summer. He asked if some of the fill could be used between the ECCTR and the Town Office. E. Pratt requested that mill felt be put down first, and

then gravel, to give it a nice base. M. Witham said that the lot that the town owns across from the sand shed had lots of nice stones that could be used at the ECCtr.

**5.10.5** M. Witham stated that the Ellis Road had a couple of sink holes. He stated they would fill them and then grade over them. C. Taylor asked how deep they were. M. Witham replied, "12 inches."

**5.10.6** He said there was a mud puddle on the Station Road that was breaking up the edge of the hot top.

**5.10.7** He stated they had lots of stuff to get going with, and were just waiting on the weather.

**5.10.8** He said on the Embden Pond Road where they had done a culvert, sand ran right down into the road.

**5.10.9** He said the Boat Landing sign had fallen over. C. Taylor said he should put it back up.

**5.10.10** M. Witham stated he had been asked to trim the trees by Myron Dickeys. He added that he knew it was a state road, but shouldn't take long to do.

**5.10.11** C. Taylor asked, "How far out is your dad's grader?" M. Witham replied that he wanted to put a tire on the back, but he expected it to be ready by next week.

**5.11 R.S.U. #74** – No Report.

**5.12 Recreational Director** - No Report.

**5.13 Town Clerk/Treasurer** –

**5.13.1** B. Baker submitted a Check Reconciliation report.

**5.13.2** She submitted a Treasurers Report.

**5.13.3** She asked for permission to attend the July 16<sup>th</sup> 1099 & Payroll Rules workshop. C. Taylor made a motion (2<sup>nd</sup> – W. McLaughlin) to approve the training. (3-0) C. Taylor said it was approved as long as it was ok with R. Blake.

**5.13.4** B. Baker stated, conditional with R. Blake being in, she was requesting May 1<sup>st</sup> off because her son was having surgery. BOS approved.

**5.13.5** B. Baker stated the legal notice about the dam from S. Govoni had appeared in the newspaper yesterday, and would also appear on Wednesday.

**5.14 Registrar of Voters:** B. Baker stated the RSU74 Budget Public Hearing would be May 2<sup>nd</sup> at 18:00 at the Carrabec High School, and the Referendum vote would be held Tuesday, May 14<sup>th</sup>. She added that she had one other person going with her to the meeting to sign in voters, and would use 2 ballot clerks plus herself for the election. She added that she would need to leave the office early on the 2<sup>nd</sup> to attend the meeting.

**5.15 Tax Collector** – No Report.

**5.16 Community Center** –

**5.16.1** E. Pratt stated they had been having a lot of fun.

**5.16.2** W. McLaughlin said the supper had not done well the other night. He added it had not appeared in the paper.

**5.16.3** He said Palmer & Co. would perform on April 27<sup>th</sup>.

**5.16.4** He stated May 11<sup>th</sup> would be a Chicken Parmesan supper.

**5.16.5** E. Pratt said the June supper would be stuffed pork chops; July would be steak tips.

**5.16.6** B. Baker stated if they had a sign board she could use, she would ensure the May supper was advertised at MDI again this year. W. McLaughlin replied he wasn't sure if he could get one.

**5.16.7** W. McLaughlin said the furnace people would be coming tomorrow at 08:30. He added he would see what could be done about getting thermostats installed.

**5.16.8** He stated they had gone in for the supper and found no hot water; the circulator had been shut off.

**5.16.9** He said everything else seemed to be doing good.

**5.16.10** W. McLaughlin stated they had replaced a fire extinguisher, and talked to Jeff Drew (Maine Fire Equipment) about redoing the pull station at the ECCtr.

**5.16.11** E. Pratt said the gun class had been very good.

**5.16.12** W. McLaughlin stated they needed to measure the building to see what size lift was needed to install the fans. He said they would get as much prepped as possible, in hopes to only have to rent a lift for one day.

**5.17 Emergency Management Directors** – No Report.

## **6 Board of Selectpersons Concerns:**

**6.1** C. Taylor stated they had done a bid walk for the dam on April 5th. He stated that 10 people had shown up. He said that S. Govoni had created a bunch of pictures. E. Pratt asked whether they would be creating a coffer dam. C. Taylor said he didn't remember. Discussion continued.

**6.2** C. Taylor stated John Waterbury, from MMA, would be here April 24<sup>th</sup> at 09:00 to look at the ECCtr and the Town Office.

**6.3** C. Taylor asked what the BOS wanted to do regarding the position out back. He asked if they wanted to leave it as it is now. He asked if they wanted to do a job description. W. McLaughlin stated he was out there trying to learn the job, and did not want to get into it right now. He added, "I think Bonnie does a wonderful job out there, but I think we should know how to do it too." B. Baker stated she agreed, and would be willing to help them any way she could to learn the system. E. Pratt agreed that everyone should be able to do it, and if that meant that they had to send everyone to school, then so be it. W. McLaughlin said that there was some training coming up. He said he had not gotten to the point that he had asked B. Baker to show him anything yet. He added that he was not ready for that yet. He stated he felt that unless there was a lot of screaming, they should leave it as it is. He said that he was in favor of leaving it as it is for now. He stated he had seen many occasions in there when they have had to ask B. Baker how to do something. C. Taylor added, "Thank you, Bonnie, for doing the work out back so they can commit."

**6.4** C. Taylor stated the security alarm had gone off in the CEOs office this morning. He stated they had called him, but he was stranded with the drive shaft out of his wife's vehicle, and without his truck or keys. He said he had ridden his bike to the

town office and checked it out from the outside. He added he had come over later and there was a swarm of ladybugs flying around in front of the sensor.

**7 New Business:** None

**8 Old Business:** None

**9 Correspondence:** BOS reviewed correspondence.

**9.1** C. Taylor stated the GA inspection had been completed and the town was in compliance.

**9.2** He said the DOT would be doing a project at the Mill Stream Bridge, by the Fish Hatchery.

**10 Community Relations, Announcements, and Open Public Forum:**

**10.1 Open Public Forum:**

**11 Executive Session (Non-Public) (ME §405):** None

**12 Next Meeting Announcement & Adjournment**

**12.1** Next Regular Selectperson's Meeting – Monday, May 6, 2013.

**12.2** Motion to adjourn made by W. McLaughlin (2<sup>nd</sup> - E. Pratt). (3-0) Adjourned 20:39.

*Minutes submitted by:  
Bonnie A. Baker*