

# Town of Embden



## Minutes of the Board of Selectpersons

March 18, 2013

19:00 PM Meeting held at the Embden Town Office

**In attendance was:** Ruth Blake, Blaise Kandiko, Terriann Lamontagne, Leo Mayo, Wayne McLaughlin, Charles Taylor, and Bonnie Baker.

- 1 Charles Taylor called the meeting to order at 19:07.
- 2 The meeting began with the Pledge of Allegiance.
- 3 **Consent Agenda:**
  - 3.1 Approved the minutes of the Board of Selectpersons dated March 4, 2013 as written. (2-0)
  - 3.2 Reviewed Warrant #6 totaling \$137,173.69. (3-0)
    - 3.2.1 C. Taylor made a motion (2<sup>nd</sup> – W. McLaughlin) to authorize a pre-payment for the next warrant to Bob's Cash Fuel for the heating system at the ECctr.
    - 3.2.2 C. Taylor instructed B. Baker to remove M. Witham & Michael Witham Trucking from the warrant until the BOS could have a chance to talk to him.
- 4 **Appointments & Resignations:**
  - 4.1 **E-911:** C. Taylor stated they had 1 applicant. W. McLaughlin made a motion (2<sup>nd</sup> – C. Taylor) to appoint Eleanor Ketchum as E911 Officer. (2-0)
  - 4.2 **Animal Control Officer:**
    - 4.2.1 C. Taylor stated they had 3 applicants. W. McLaughlin made a motion (2<sup>nd</sup> – C. Taylor) to appoint Pam Graf as Animal Control Officer. (2-0)
    - 4.2.2 C. Taylor made a motion (2<sup>nd</sup> – W. McLaughlin) to appoint Brandi Barnett as Deputy Animal Control Officer. (2-0)
  - 4.3 **Planning Board Members & Alternates:**
    - 4.3.1 C. Taylor made a motion (2<sup>nd</sup> – W. McLaughlin) to appoint Ann Bridges as a Planning Board Member with a term of 5 years. (2-0)
    - 4.3.2 C. Taylor made a motion (2<sup>nd</sup> – W. McLaughlin) to appoint Alton McClamma & Myles Durkin as Alternate Planning Board Members with a term of 1 year. (2-0)
  - 4.4 **Local Plumbing Inspector (LPI):** C. Taylor made a motion (2<sup>nd</sup> – W. McLaughlin) to appoint Leo Mayo as Local Plumbing Inspector. (2-0)
  - 4.5 **Board of Appeals Members:** C. Taylor stated there were no applicants. Tabled until next meeting.
  - 4.6 **Code Enforcement Officer & Alternate/Deputy:**
    - 4.6.1 C. Taylor stated they had 1 applicant for CEO. C. Taylor made a motion (2<sup>nd</sup> – W. McLaughlin) to appoint Robert Dunphy as Code Enforcement Officer. (2-0)
    - 4.6.2 C. Taylor stated they had 1 applicant for Deputy/Alternate CEO. C. Taylor made a motion (2<sup>nd</sup> – W. McLaughlin) to appoint Terriann Lamontagne as Alternate/Deputy CEO. (2-0)
  - 4.7 **Recreation Director:** C. Taylor stated they had 1 applicant. Tabled until next meeting.
  - 4.8 **Emergency Management Director(s):** C. Taylor stated they had 1 applicant. C. Taylor made a motion (2<sup>nd</sup> – W. McLaughlin) to appoint John Mullin as Emergency Management Director. (2-0)
- 5 **Department Officials Reports:**
  - 5.1 **E-911** – No Report.
  - 5.2 **Winter Roads Contractor** – No Report.
  - 5.3 **Animal Control** – No Report.
  - 5.4 **Board of Assessors** –
    - 5.4.1 T. Lamontagne advised the BOA had “lawyered up” & had a hearing scheduled with the County Commissioners. She said the town needed a local Appeals Board. Discussion continued.
    - 5.4.2 C. Taylor stated he had emailed the Town of Anson regarding the town line marking, but hadn't heard back yet.
    - 5.4.3 He asked whether they had gotten all of the Sample batch back yet. T. Lamontagne replied that the ones that were not returned would require a visit.
  - 5.5 **Planning Board** –
    - 5.5.1 L. Mayo stated they had drafted a letter to Jay Strickland requesting he get his deed changed. He added it had already been 3 months.

- 5.5.2 He stated they had a letter drafted about Laurel Place. He asked for approval to take it to the town's attorney. C. Taylor said yes.
- 5.5.3 L. Mayo advised that the Planning Board would meet Thursday to start work on the ordinance. He said that most of the changes had already been done. He said they had been lacking the map, but that had been taken care of. He said they would send the changes to DEP for approval before holding the public hearing.
- 5.5.4 C. Taylor stated that no new members had applied for the Planning Board.
- 5.5.5 C. Taylor stated they would hold an evening training, and just needed to know if there was a date that would work for everyone. L. Mayo suggested holding it the 3<sup>rd</sup> Thursday.
- 5.6 **Plumbing Inspector** – L. Mayo stated he had nothing at this time.
- 5.7 **Board of Appeals** – No Report.
- 5.8 **Code Enforcement Officer** – No Report.
  - 5.8.1 C. Taylor stated the CEO had a new computer.
- 5.9 **Health Officer** – No Report.
- 5.10 **Road Commissioner** – No Report.
- 5.11 **R.S.U. #74** – No Report.
  - 5.11.1 B. Baker stated that M. Miller had said she could not take the position, and was supposed to be sending a letter of resignation.
- 5.12 **Recreational Director** - No Report.
- 5.13 **Town Clerk/Treasurer** – B. Baker stated she would submit reports & a list of foreclosed properties at the next meeting.
- 5.14 **Registrar of Voters:** B. Baker stated she was just waiting on the school to schedule the budget referendum.
- 5.15 **Tax Collector** –
  - 5.15.1 R. Blake submitted a written report.
  - 5.15.2 She said they were down to \$108K owed.
  - 5.15.3 She stated she would probably send another reminder notice before the lien notices went out.
  - 5.15.4 She advised she was covering for Claudia for 3 weeks.
  - 5.15.5 She stated she would be taking vacation starting Friday, April 12<sup>th</sup>, and would return Tuesday, April 23<sup>rd</sup>. She added that Claudia Viles would cover for her in Anson.
- 5.16 **Community Center** –
  - 5.16.1 W. McLaughlin stated the furnace was in and running. C. Taylor stated that Nate from Bob's Cash Fuel told him they would be back to replace the cam vents. W. McLaughlin said some of the thermostats could not be read. He added that the new system was keeping it "very comfortable" in the building. C. Taylor said the town was saving \$1.91/gallon. R. Blake asked whether there was a separate zone for the gym.
  - 5.16.2 W. McLaughlin said Pat Libby would perform Saturday, the 23<sup>rd</sup>.
  - 5.16.3 He said there would be a baked bean supper on April 13<sup>th</sup>.
  - 5.16.4 He stated there would be a BYOB with Palmer & Co. on April 27<sup>th</sup>.
  - 5.16.5 He said they may have to wait to be able to use the lift to install the fans.
  - 5.16.6 R. Blake stated there would be a snowmobile supper on the 30th.
  - 5.16.7 W. McLaughlin said they had not heard anything from the Lions Club. C. Taylor said that it would be up to each individual member whether they wanted to use the ECCtr.
  - 5.16.8 W. McLaughlin said they had been talking about putting Wi-Fi in the ECCtr. C. Taylor stated he had e-mailed Shelly Linkenbach & told her he wanted a phone call, but hadn't heard back.
  - 5.16.9 W. McLaughlin stated he had spoken with John and thought there was enough cable to do what they wanted.
  - 5.16.10 He said they were trying to get the ECCtr phone to come up on caller id as ECCtr. B. Baker stated that was on her list of issues to deal with tomorrow.
  - 5.16.11 C. Taylor asked about the concealed weapons class. W. McLaughlin replied that R. Young was trying to arrange something.
- 5.17 **Emergency Management Directors** – No Report.
- 6 **Board of Selectpersons Concerns:** None
- 7 **New Business:**
  - 7.1 **Review & Sign Waste Management Contract:** BOS reviewed & signed WM contract.
- 8 **Old Business:**
  - 8.1 **Review & Sign Contract for Fire Protection:** BOS reviewed and signed.
  - 8.2 **Review & Sign Contract for Animal Shelter:** C. Taylor stated he needed to call and make sure the quote was still valid since it was outdated. He added that the town had swapped animal shelters, and would now be using Franklin County Animal Shelter in Farmington. BOS reviewed and signed. C. Taylor asked B. Baker to have P. Graf sign the contract.

**8.3 Town Office Bulletin Board:** C. Taylor stated that W. Atwood would be submitting an estimate for a bulletin board for outside the town office. W. McLaughlin added that they would also be adding a bulletin board at the ECCtr for B. Baker to use for postings.

**9 Correspondence:** BOS reviewed correspondence.

**10 Community Relations, Announcements, and Open Public Forum:**

**10.1 Open Public Forum:**

**10.1.1** B. Kandiko explained the state survey (RALA) Rural Active Living Assessment. (See attached)

**10.1.2** T. Lamontagne asked whether the BOS had gotten a hold of C. Hilton yet. L. Mayo stated the CEO could send a letter referencing the State of Maine Junkyard Ordinance. C. Taylor asked, "But where do you stop?" R. Blake replied, "You have to start somewhere."

**11 Executive Session (Non-Public) (ME §405):** None

**12 Next Meeting Announcement & Adjournment**

**12.1** Next Regular Selectperson's Meeting – Monday, April 1, 2013.

**12.2** Motion to adjourn made by W. McLaughlin (2<sup>nd</sup>- W. McLaughlin). (2-0) Adjourned 20:49.

*Minutes submitted by:*

*Bonnie A. Baker*