

# Town of Embden



## Minutes of the Board of Selectpersons

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April 16, 2012

7:00 PM Meeting held at the Embden Town Office

**In attendance was:** Robert Dunphy, Myles Durkin, Leo Mayo, Wayne McLaughlin, Amanda Morrill, Elizabeth Pratt, Charles Taylor, and Bonnie Baker.

- 1 Charles Taylor called the meeting to order at 19:05.
- 2 The meeting began with the Pledge of Allegiance.
- 3 **Consent Agenda:**
  - 3.1 Approved the minutes of the Board of Selectpersons dated April 2, 2012. Accepted as written.(3-0)
  - 3.2 Reviewed Warrant #8 totaling \$155,322.37. (3-0)
- 4 **Appointments & Resignations:**
  - 4.1 **Appeals Board Members:** C. Taylor stated they needed to get in touch with Mary Keenan.
  - 4.2 **Recreation Director:** B. Baker stated they had still not received any applications. W. McLaughlin stated he would talk to Dwight Barron.
  - 4.3 **Alternate/Deputy CEO:** C. Taylor stated the BOS had received a resignation letter from L. Mayo. He read letter. He asked L. Mayo if he was resigning the position of Alternate/Deputy CEO. L. Mayo replied, "Yes. Maybe you can find someone else to do it for nothing." R. Dunphy stated a replacement would have to be trained and certified. L. Mayo added that there was no statute of limitations on SLZ, so even if R. Dunphy went on vacation, any issues would be there when he returned. C. Taylor stated he felt they needed to go "status quo" for now.
- 5 **Department Officials Reports:**
  - 5.1 **E-911 – No Report**
    - 5.1.1 R. Dunphy stated he had brought the signs and brackets over to her that M. Witham had picked up.
  - 5.2 **Winter Roads Contractor – No Report.**
  - 5.3 **Animal Control – No Report.**
  - 5.4 **Board of Assessors –No Report**
    - 5.4.1 C. Taylor stated Rod Hatch would be here the first meeting in May.
  - 5.5 **Planning Board –**
    - 5.5.1 L. Mayo said he had given the BOS a copy of the March minutes, but they had not yet been accepted, so they were "unofficial" until the next PB meeting.
    - 5.5.2 He stated they had drafted a letter to RoD (Registry of Deeds) to nullify the Laurel Place subdivision.
  - 5.6 **Plumbing Inspector – L. Mayo stated he had issued some permits this year.**
  - 5.7 **Board of Appeals – No Report.**
  - 5.8 **Code Enforcement Officer –**
    - 5.8.1 R. Dunphy stated there were 2 sites he would visit on the 18th.
    - 5.8.2 C. Taylor stated the computer issues would be addressed, perhaps by replacing R. Blake's computer with a new one and giving that one to the CEO. He added that R. Blake's computer was slow. A. Morrill replied that they always had been.
  - 5.9 **Health Officer – C. Taylor asked what the position paid. B. Baker stated that officially the pay was \$25 per call, however R. Dunphy had never requested (or received) any pay since he had held the position.**
  - 5.10 **Road Commissioner – No Report.**
  - 5.11 **M.S.A.D. #74 – No Report.**
  - 5.12 **Recreational Director – No Report.**

### 5.13 Town Clerk/Treasurer –

- 5.13.1 B. Baker submitted the TAN request letter. BOS reviewed & signed. C. Taylor asked her to check on the maximum amount allowable. He added that he didn't know whether \$550K was enough.
- 5.13.2 B. Baker submitted a list of foreclosed properties.
  - 5.13.2.1 **Property # 1:** B. Baker stated someone had called on this property and promised to be here tonight, but was not.
  - 5.13.2.2 **Property # 2:** She stated that she had received a partial payment Thursday. C. Taylor asked her to contact the owner and inform them that the remainder needed to be paid in full by May 21<sup>st</sup>, and be received before the May 7<sup>th</sup> meeting.
  - 5.13.2.3 **Property # 3:** C. Taylor stated he would attempt to contact the owner.
- 5.13.3 B. Baker asked if E. Pratt had found out anything about the tax club. A. Morrill stated that Tax Clubs would be a good option for people on a fixed income. She added that Pittsfield offered them a 12 payment, January thru December, with no interest as long as no payments were missed. She stated that the TRIO software was equipped to deal with this. R. Dunphy stated that they had a requirement to charge interest because of the article at town meeting. B. Baker stated that she was not looking at the current year, because that would be Ruth Blake's responsibility, but rather was looking into the legality of offering a shortened tax club (6-9 months) for those taxpayers that still owed on their 2010 taxes. She added that she understood it might have to be included in the special town meeting warrant in order to get the approval to do it.

### 5.14 Registrar of Voters:

- 5.14.1 B. Baker submitted a list of election clerks for the 5/08 school budget referendum vote.
- 5.14.2 She stated the budget meeting would be April 25<sup>th</sup>.
- 5.14.3 She said that the June Primary would be June 12<sup>th</sup>.
- 5.14.4 She submitted the list of election clerks to be appointed for 2012-14. BOS reviewed and signed.
- 5.14.5 She added that the office would be open for voting only on both May 8<sup>th</sup> and June 12<sup>th</sup>.

### 5.15 Tax Collector: No Report.

### 5.16 Community Center –

- 5.16.1 W. McLaughlin stated they had a dinner Saturday night.
- 5.16.2 He said the next club meeting would be April 26<sup>th</sup>.
- 5.16.3 He stated there would be a flea market & craft fair this Saturday.
- 5.16.4 He said the 28<sup>th</sup> there would be 50s & 60s music.
- 5.16.5 He said that they had been working on a list and pricing for the projects that needed to be done.
- 5.16.6 He added that they were working on a sign that said "Embden Community Center." C. Taylor said that the town had voted years ago to build a bulletin board, but someone had dropped the ball. W. McLaughlin replied that the sign that had been donated would be 2-sided and lit.
- 5.16.7 W. McLaughlin said they had talked to a couple of people about a bingo setup.
- 5.16.8 He added that the open gym time on Sundays had been canceled.

### 5.17 Emergency Management Directors – R. Dunphy said he hadn't heard anything yet, but it would be discussed Wednesday night.

## 6 Board of Selectpersons Concerns:

- 6.1 C. Taylor stated the bamboo needed to be cleaned up out front.
- 6.2 W. McLaughlin stated he had found a hole out front that was full of dirt at the bottom, but should be filled in.

## 7 Old Business:

- 7.1 **Town of Embden Policies:** None. C. Taylor stated it could be removed from the next agenda.

## 8 New Business:

- 8.1 **Review & Sign Warrant & Notice of Election (5/08/2012):** BOS reviewed and signed.

## 9 Correspondence:

- 9.1 C. Taylor stated they had received the municipal solid waste report.

## 10 Community Relations, Announcements, and Open Public Forum:

### 10.1 Open Public Forum:

- 10.1.1 C. Taylor asked whether Nitram was gearing up for the contract. A. Morrill replied that Eric Morrill would be the contact person. She said Scott would probably come up to sign the contract.

## 11 Executive Session (Non-Public) (ME§405): None

## 12 Next Meeting Announcement & Adjournment

- 12.1 Next Regular Selectperson's Meeting – Monday, May 7, 2012.
- 12.2 Motion to adjourn made by W. McLaughlin (2<sup>nd</sup>- E. Pratt). (3-0) Adjourned 20:23.

*Minutes submitted by:  
Bonnie A. Baker*