

## TOWN of Embden E-911 Ordinance

### Section 1. Purpose:

The purpose of this ordinance is to enhance the easy and rapid location of properties for the delivery of public safety, emergency services, postal delivery, and business delivery.

### Section 2. Authority:

This ordinance is adopted pursuant to and consistent with the municipal home rule powers as provided for in Article VIII, part 2, of the constitution of the state of Maine and Title 30- M.R.S.A section 3001.

### Section 3. Definitions:

For the purpose of this ordinance, the following definitions shall apply. A "street" is any highway, road, street, avenue lane private way, or similar paved, gravel, or dirt way within a city, town or plantation. An "improved property" refers to any property on which a more or less permanent structure has been erected or placed.

### Section 4. Official Map:

The map entitled "official street name map of the town of Embden, Maine" Dated \_\_\_\_\_ 199\_\_ is hereby adopted as the official Map by which streets are named for the purpose of assigning property numbers. The Map shall be properties, both on existing and proposed streets, shall be the responsibility of the Planning Board. The Planning Board shall be responsible for maintaining the official records of the numbering system:

- A. The property number map of the Town of Embden.
- B. An alphabetical list of all property owners as identified by current assessment records, by last names, showing the assigned numbers.
- C. An alphabetical list of all streets with property owners listed in order of their assigned numbers.

### Section 5. Numbering and naming system:

Each residence and business property shall have a number indicating its position on the street on which it is located. Every street with more than one property, improved or improved, shall have a name. The Embden voters are the final authority in assigning or accepting the names of such ways. A Street Name assigned by the town shall not constitute or imply acceptance of the street as a town way. Street names shall conform to U.S. postal service guidelines as published in their publication 28, postal addressing standards. In general, one whole number shall be assigned for every fifty (50) feet of street frontage, whether the property is improved or vacant. In general numbering shall begin at the end of the street closest to the datum line ( designated point of origin ) of the town with even numbers appearing on the left side of the street and odd numbers appearing on the right side of the street. Every improved property with more than one principle use or occupancy shall have a separate designator for each use or occupancy (i.e.) 235 Maple street, apt 2.

#### Section 6. Property owner to post numbers.

Every owner of an improved property shall on or before the effective date of this ordinance, display and maintain in a conspicuous place on said property, the number assigned. every person whose duty is to display the assigned numbers shall remove any different numbers which might be mistaken for or confused with, the number assigned in conformance with this ordinance. The number assigned shall be displayed in numerical form and shall be no less than four (4) inches in height. Numbers indicating the official number of each improved property shall be posted on both sides of the mailboxes, near the principal entrance to the property and in a manner as to be legible from the street on which side the property is located. If the principal entrance is not facing the street, The number shall be posted on the corner of the structure that is closer to the principal entrance on the side or back. If the structure is not visible from the street or is more than fifty (50) Feet from the street. Numbers shall be posted year-round, seasonal property included. All signs shall be of a reflective metal and shall be consistent with all other number signs in the town. These numbers shall be furnished to each of the owners (1) one time only. Any and all additional numbers must be purchased thru the town of Embden at the owners expense.

#### Section 7. Road Signs and road sign posts:

Initial placement and all maintenance of road signs and road posts shall be the responsibility of the town of Embden. All road sign posts shall be of metal and consistent throughout the town. All road signs shall be of (6) inch high metal blade with Four (4) inch high reflective letters. All road signs shall be so as to allow eight (8) feet from the ground to the bottom of the blade.

**Section 8. Proposed street and proposed structures:**

Proposed streets shall be named and numbered in accordance with the provisions of section 5 of this ordinance. New structures shall be posted with the number in accordance with the provisions of section 6. On the final plan showing proposed streets, the applicant shall mark on the plan, lines or dots, in the center of the streets every fifty (50) Feet so as to aid the town in assigning numbers to the buildings subsequently constructed. Proposed property numbers shall be noted on the blueprints, drawings, or plans submitted with the construction application for any required building or land use permit for approval.

**Section 9. Unlawful to Numbers or deface street signs:**

No person may alter, deface, or remove any number placed on any property in accordance with this ordinance, except for repair or replacement of such number. No person may alter, deface, or remove any street sign or street sign post erected in accordance with this ordinance, except for the repair or replacement of such sign or post.

**Section 10. Penalty:**

Any violations of the provisions of this ordinance shall be subject to a civil penalty, payable to the town of Embden of not less than \$25.00 and not more than \$100.00 for each violation, together with payment of the legal fees as provided by law. Each day a violation is permitted to continue is a separate violation.

**Section 11. Separability:**

If any portion of this ordinance shall be declared invalid, it shall not effect any other portion of this ordinance.

**Section 12. Effective date:**

This ordinance shall become effective as of 1 April 1996. It shall be the duty of the town to notify by mail each owner and the post offices of this address within thirty (30) days of notification. On new structures, numbering will be installed prior to final inspection, if required by local ordinance, or when the structure is first used or occupied, whichever comes first.